

**SOUTH STRABANE TOWNSHIP  
BOARD OF SUPERVISORS BUDGET MEETING**

**November 9, 2021**

**APPROVED MEETING MINUTES**

**1. CALL TO ORDER**

The November 9, 2021 Budget Meeting of the South Strabane Township Board of Supervisors (“Board”) came to order at 6:00 p.m. in the Mae C. Reynolds Meeting Room of the Municipal Building (550 Washington Road, Washington, PA 15301).

The following were present:

Board of Supervisors	Bob Weber, Chair; Mark Murphy, Vice Chair; Bracken Burns; Russell Grego; and Richard Luketich.
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Absent	None
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Also Present	Township Manager Brandon Stanick; Assistant to the Township Manager Jim Sutter; and Finance Analyst Marie Coffman
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**2. PUBLIC COMMENT**

The Township Board of Supervisors allocates a period of time during this item for those individuals who would like the opportunity to address the Board of Supervisors on any matter. Each person addressing the Board of Supervisors is asked to limit their comments to a maximum of three (3) minutes.

There were no comments from the Public.

**3. REPORT REGARDING THE TOWNSHIP’S ACT 101 RECYCLING GRANT**

Assistant to the Township Manager Jim Sutter presented a report on funding the Township receives through the Act 101 Recycling Performance Grant (“Grant”). Mr. Sutter stated recycling promotion activities have led to an increase in reporting and actual amount of recycling in the Township. This in turn has led to an increase in the amount of money awarded from the State through the Grant. In 2021, the Township received \$34,100 from the state, representing a 241% increase from the \$10,000 received in 2019. Mr. Sutter concluded by noting further efforts to increase recycling will result in an increase in the amount of funding the Township receives in the future from this Grant.

A discussion ensued on the Act 101 Fund and how these funds could be utilized. A cardboard compacting recycling dumpster was discussed as an option. An example of one recently installed in Peters Township was discussed and a video of it in operation was shown.

#### **4. REVIEW CAPITAL EXPENDITURES FOR 2022**

A discussion ensued on the previously proposed capital expenditures for Public Works emphasizing the Bobcat Excavator and the Zero-turn Mower. It was the consensus the Ford 600 truck would be priority. The electric and garage door openers for the cold storage garage were also identified as core items in the Public Works capital plan.

Implementing Phase I of the recently adopted Community Park Master Plan comprises the majority of the Parks and Recreation capital expenditures. A discussion ensued on the dog park component, specifically related to options for decreasing the cost. Mr. Stanick noted there is an opportunity for a Department of Conservation of Natural Resources (“DCNR”) grant in April 2022. It was the consensus the dog park should be considered a core component of the Parks & Recreation capital expenditures. A discussion followed regarding Billy Bell Park.

Mr. Stanick noted the importance of including the creation of a Fixed Asset Register in the 2022 capital expenditures. He stated this will help bring the Township into compliance with Government Accounting Standards Board (“GASB”) standards. A discussion ensued on a potential Transportation Impact Fee Ordinance. Mr. Stanick noted this would compel developers to provide funds for transportation improvements. It was the consensus this item is not a priority at this time.

The inclusion of the proposed Manifold Streambank Restoration Project was deliberated. Mr. Stanick noted this project will help the Township meet Municipal Separate Storm Sewer System (“MS4”) requirements. While it was decided funding for the construction component would be non-priority for 2022, the Board directed Township staff to move forward with soliciting the design bids for the project.

It was the consensus the previously discussed cardboard recycling compactor would be a non-priority item. A discussion ensued on a potential Municipal Building Study. The capital expenditures for the Police Department were examined. A discussion ensued on the current vehicle fleet.

#### **5. ADJOURNMENT**

Mr. Murphy moved to adjourn the meeting for an Executive Session at 7:15 p.m. Chair Weber seconded the motion. The motion passed on a unanimous voice vote. The meeting adjourned for an Executive Session at 7:15 p.m.

Respectfully submitted,

Brandon J. Stanick  
Township Manager