

**SOUTH STRABANE TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING**

May 24, 2022

APPROVED MEETING MINUTES

1. CALL TO ORDER

The May 24, 2022 Regular Meeting of the South Strabane Township Board of Supervisors (“Board”) came to order at 7:01 p.m. in the Meeting Room of the Municipal Building (550 Washington Road, Washington, PA 15301).

The following were present:

Board of Supervisors	Bob Weber, Chair; Mark Murphy, Vice Chair; Bracken Burns; Russell Grego; and Richard Luketich.
----------------------	------------------------------------------------------------------------------------------------

Absent	None
--------	------

Also Present	Honorable Michael Manfredi, Magisterial District Judge; Township Manager Brandon Stanick; Assistant to the Township Manager Jim Sutter; Fire Chief Jordan Cramer; Fire Captains Bob Brannagan, Steve Ringer, Steve Sluzynsky and Eric Yarina; Police Chief Drew Hilk; K9 Officer Keith Zenkovich; Building Official Scott Heckman; Finance Analyst Marie Coffman; Intern Paris Szalla; Township Solicitor Dennis Makel; Township Engineer Kevin Creagh; and Stenographer Sheila Rozanc.
--------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Chair Weber reported the Board met in Executive Session on May 11 and May 24, 2022 to discuss personnel and potential litigation.

2. PLEDGE OF ALLEGIANCE

Chair Weber lead the Pledge of Allegiance.

3. PUBLIC COMMENT

The Board allocates a period of time during this item for those individuals who would like the opportunity to address the Board on any matter. Each person addressing the Board of Supervisors is asked to limit their comments to a maximum of three (3) minutes.

Penny Steggles, resident on Floral Hill Drive, expressed her thanks to Range Resources for their recent donation of trees for Community Park. Mr. Burns expressed his appreciation as well and requested Staff send a letter of gratitude to Range Resources.

Sharon Pridgen, resident on Idaho Street, stated four years ago she had called the Township to inquire on the permissiveness of having a pet Dwarf Nigerian Goat on her property. She stated the person she talked to said there was no issue with this. Ms. Pridgen stated she bought two of these goats and showed the Board photographs of them. She stated she recently received a letter from the Township's Code Enforcement Officer informing her she was not permitted to have them on her property. She stated she received a letter from a doctor designating them as emotional support animals, but was still told she would have to relocate them off her property. Mr. Burns asked if there was a complaint. Building Official Scott Heckman stated there was a complaint regarding noise. Chair Weber stated the Board had heard her concerns and would be in touch in the near future.

4. CONSIDERATION OF MEETING MINUTES

Mr. Murphy moved to approve the Board of Supervisors Rescheduled Meeting Minutes from April 19, 2022 as presented. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

Mr. Luketich moved to approve the Board of Supervisors Non-Legislative Meeting Minutes from May 10, 2022 as presented. Mr. Burns seconded the motion. The motion passed on a 4-0 voice vote with Mr. Murphy abstaining.

5. FINANCIAL BUSINESS

The Board considered the following financial business:

- Payroll: \$ 120,166.11 (pay date of April 22, 2022)
- Payroll: \$ 131,525.99 (pay date of May 6, 2022)
- General Fund: \$ 162,136.99
- Liquid Fuels Fund: \$ 3,197.95
- Capital Improvement: \$ 28,158.79
- Escrow: \$ 567.35
- Sewage Enterprise: \$ 187,639.57
- **Total Expenditure: \$ 633,392.75**

- Overtime costs for the period include:

- Police: \$ 6,520.00
- Fire: \$ 503.19
- Public Works \$ 0.00
- **Total OT: \$ 7,023.19** (pay date of April 22, 2022)
- Police: \$ 4,604.16
- Fire: \$ 226.14
- Public Works \$ 390.64
- **Total OT: \$ 5,220.94** (pay date of May 6, 2022)

General Fund:

- Municipal Employees Insurance Trust (May Coverage) \$ 50,988.35
- South Strabane Fire Department (Truck 44 Insurance Deductible) \$ 685.00

Capital:

- FNB Equipment Finance (10174-CSL3, two 2020 Ford Interceptors) \$ 28,158.79

Sewage Enterprise:

- J5 Construction (Pay Application #3 – Manifold Force Main Project) \$171,619.21

Mr. Burns moved to approve the payroll for the periods April 3 through April 16, 2022 and April 17 through April 30, 2022 and Bills for the period April 16, 2022 through May 20, 2022. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

6. ANNOUNCEMENTS AND RECOGNITION

Administration of the Oath of Office for South Strabane Fire Chief Jordan Cramer

Chair Weber introduced new Fire Chief Jordan Cramer and Magisterial District Judge Michael Manfredi. Judge Manfredi then administered the Oath of Office to Chief Cramer.

Administration of the Oath of Office for South Strabane Fire Captains

Chief Cramer introduced new Fire Captains Bob Brannagan, Steve Ringer, Steve Sluzynsky and Eric Yarina. Judge Manfredi administered the Oath of Office to each of the captains.

Administration of the Oath of Office for South Strabane K-9 Officer Reika

K-9 Officer Keith Zenkovich and new K-9 Reika were introduced. Judge Manfredi administered the Oath of Office to them at this time.

Presentation of Plaque Memorializing K-9 Officer Tornado

Chair Weber presented a plaque memorializing former K-9 Officer Tornado to Officer Zenkovich.

Police Chief Drew Hilk announced the County had recently honored South Strabane Police Officers who had administered Naloxone in a life-saving effort in the past year. Chief Hilk commended Sergeants Seth Kelley, Bradlee McClay and Andrea Steiner and Officer Keith Zenkovich who had been so recognized.

Chair Weber introduced new Intern Paris Szalla, who will be working on several projects for the Township over the Summer.

7. TOWNSHIP REPORTS

Municipal Separate Storm Sewer System (MS4) Report

The Board of Supervisors allocates a period of time during this item for comments regarding the topic of stormwater. Each person addressing the Board of Supervisors is asked to limit their comments to a maximum of three minutes.

Mr. Zack Morgan, resident on Vance Station Road, expressed concern regarding stormwater flowing from Manse Street onto his property. Mr. Morgan, referencing recent reminders from Township Code Enforcement regarding grass clippings, expressed concern he would be cited

should grass clippings be washed onto his property. He then discussed the prohibition against grass clippings on roads further. Mr. Morgan reiterated his concerns of stormwater flowing onto his property and expressed his desire for a solution to control the stormwater runoff along Vance Station Road. He stated he was told the Township had reached out to the Pennsylvania Department of Transportation (“PennDOT”) one year ago but has not heard anything since then. Mr. Stanick stated they would regroup with PennDOT and get back to Mr. Morgan.

Township Manager’s Report

Mr. Stanick reported the Secretary/Treasurer Report has been provided. Mr. Stanick announced the 2022 Property Beautification Awards Program is underway and applications are being received through August 1, 2022.

Secretary/Treasurer’s Report

The following was transmitted to the Board through the Secretary/Treasurer’s Report:

Minutes and Agendas:

- a) Zoning Hearing Board Meeting Minutes – March 14, 2022;
- b) Planning Commission Regular Meeting Agenda – April 7, 2022;
- c) Planning Commission Regular Meeting Minutes – April 7, 2022;
- d) Planning Commission Regular Meeting Agenda – May 5, 2022;
- e) Zoning Hearing Board Regular Meeting Agenda – May 9, 2022; and
- f) Green Team Meeting Agenda – May 20, 2022.

Reports and Publications:

- a) Finance Report – April 2022;
- b) Fire Department Report – April 2022;
- c) Building Department/Code Enforcement Report – April 2022;
- d) Police Department Report – April 2022;
- e) Tax Collector’s Report & Interim Collection Only – April 2022;
- f) Animal Control Officer’s Report – April 2022;
- g) Township Engineer’s Report – May 24, 2022;
- h) OR Legal Notice Tanger Reconstruction Project Bid – April 26, & April 29, 2022;
- i) OR Legal Notice Cameron Road Project Bid – April 28, and May 1, 2022;
- j) PSATS News Bulletin – April 2022; May
- k) PennDOT District 12 Progress Report – April 2022;
- l) PennDOT District 12 Progress Report – May 2022; and
- m) Freedom Transit Newsletter – May 2022.

Correspondence:

- a) Letter dated April 14, 2022 from Michael Ierino, of Makel & Associates regarding goats/Zoning Code Violation;
- b) Letter dated April 22, 2022 from Brandon Stanick to the Board Members of WEWJA regarding the ongoing agreement negotiations;
- c) Email dated May 18, 2022 from Chief Hilk regarding the recognition of Officers;
- d) Email dated May 18, 2022 from Brandon Stanick to Chester Patrino regarding the Manifold Forcemain Project; and

- e) Fax dated May 19, 2022 from Washington County Sewage Council regarding their Full Council Meeting on Thursday, June 2, 2022.

Township Solicitor's Report

Solicitor Dennis Makel reported his office has been working on matters related to sewage, zoning and litigation.

Township Engineer's Report

Township Engineer Kevin Creagh reported on the following activities:

Manifold Road Forcemain Project 454-16

- Construction is completed on the project. Restoration work is being completed by the Contractor. The final tie-ins will not be permitted by WEWJA until the Agreement between WEWJA and South Strabane Township is completed.

Pay Application #3 in the amount of \$171,619.21 from J5 Construction is presented to you for your review and potential approval.

Tanger Boulevard Reconstruction Project 454-18

- Bids for this project are scheduled to be opened at 2 pm on Thursday, May 19th. The results will be presented for your potential review and approval at the May BOS meeting.

Enterprise Drive Storm Sewer Easement 454-19

- KLH has completed the survey field work for this project. We will be completing the right-of-way plat to present to the Solicitor shortly.

Community Park 454-08

- KLH completed the as-builts of the forcemain for potential adoption by WEWJA.

Planning Commission Reviews

- KLH completed the review for the Murphy Consolidation Plan.

Mr. Creagh stated the Board has received his report and asked if they had any questions. There were no questions from the Board regarding the Engineer's Report.

8. UNFINISHED BUSINESS

8A: Public Hearing to Consider an Ordinance Restricting the Parking of Vehicles in Cul-de-sacs and Prescribing Penalties for Violation (Tabled)

Mr. Murphy moved to remove the item from the table. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

Mr. Stanick reported, at the February 22, 2022 meeting the Board passed a motion to authorize Staff to prepare an ordinance prohibiting parking in cul-de-sacs. The radius of a cul-de-sac is prescribed in the Township Code with consideration to the safe maneuvering of emergency

vehicles, including but not limited to fire trucks, ambulances and snowplow trucks. When a vehicle parks in a cul-de-sac, this radius shrinks and impedes emergency vehicles and could therefore create a safety hazard.

The item was first brought to the Board at the March 22, 2022 meeting, but was tabled to ensure comments from the Police Department were addressed. A new draft was prepared with input from Police Chief Drew Hilk and Fire Chief Jordan Cramer by allowing for temporary exceptions to parking restrictions upon request and coordination with the Police Department. Should the proposed ordinance be adopted, Chief Hilk and Assistant to the Township Manager Jim Sutter will coordinate on a communications campaign to educate Township residents regarding the new restrictions and allow for a grace period prior to enforcement of penalties for violations. Public Works Director Russ Grego and Mr. Sutter will also coordinate on the erection of signage in the appropriate locations pursuant to proposed Section 220-22.

Mr. Burns asked if the proposed restriction only applies to the end of a street. Chair Weber clarified the restriction would only apply to the actual turnaround portion of the street. Mr. Stanick also highlighted the provision for temporary exceptions to allow emergency departments to be aware of the potential hazards should they receive a call to the area.

Chair Weber moved to open the Public Hearing. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

At this time Sheila Rozanc administered the Oath to those in attendance

Mr. Gary Stadelman, resident on Crabapple Drive, expressed his opposition to the proposed ordinance. He stated he lives on a cul-de-sac and does not see the need for the restriction. He expressed his opinion the Board is not considering this change as a matter of safety, as an impediment to emergency vehicles exists whether other vehicles are parked in a cul-de-sac or not. Mr. Stadelman expressed his desire for South Strabane to not be like other communities by restricting parking in cul-de-sacs. He stated his belief there is no history of this being an issue in the Township noting the frequency with which garbage trucks navigate cul-de-sacs. He stated the snowplows had previously not removed snow from the entirety of the cul-de-sac, but only through the center, and last year was the first time they had done so anywhere near his driveway. He stated there is a much greater safety concern at the entrances to the Windsor Highlands neighborhood off of E. Beau Street.

Mr. Luketich asked if Mr. Stadelman has off-street parking and a garage. Mr. Stadelman stated he has both. Mr. Luketich asked why he needs to park in the cul-de-sac given off-street parking is available. Mr. Stadelman stated he has four kids who all have cars. Mr. Luketich asked if his kids all live at his residence. Mr. Stadelman stated they do not, but they visit periodically. Mr. Luketich asked how many vehicles there are available to those residing in this house. He stated there are five vehicles. Mr. Stadelman stated whether or not he has off-street parking is not an issue. He stated the issue is the desired safety benefit is not being accomplished with the proposed ordinance

and if they are going to restrict parking in cul-de-sacs the Board may as well comprehensively ban on-street parking.

Mr. David Getzik, resident on Crabapple Drive, stated his opposition to the proposed ordinance. He stated he is in total agreement with the comments expressed. Mr. Getzik inquired of the genesis of the proposed ordinance. Mr. Stanick stated it was prepared at the direction of the Board. Mr. Grego described the difficulties Public Works experiences from a snow plowing perspective and noted there are concerns for the safe maneuvering of fire apparatus. Mr. Luketich stated a fire apparatus requires 40 feet to turn around, which is already a challenge in many cul-de-sacs, and the presence of parked cars only makes it more difficult.

In response to a question from Mr. Getzik, Chief Cramer stated the largest apparatus is a ladder truck. Mr. Getzik asked if this is necessary in a residential area. Chief Cramer stated it is absolutely necessary and described his personal challenges maneuvering a ladder truck in cul-de-sacs with parked vehicles. Mr. Getzik expressed his opinion it would be unlikely for cars to be parked all around a cul-de-sac. Chief Cramer stated he has experienced this issue multiple times in his career.

Mr. Getzik asked if the Township Code currently restricts on-street parking outside of cul-de-sacs. Chief Hilk confirmed that there are some on-street parking where signage restricts parking due to traffic issues and adjacent properties. Mr. Getzik expressed his opinion that all on-street parking be restricted if this ordinance is going to be adopted, as restricting only cul-de-sac parking is discriminatory.

Mr. Getzik noted signs restricting parking in cul-de-sacs had previously been placed in various locations of the Township. He asked how enforceable these signs are without the proposed ordinance. Chief Hilk stated the Pennsylvania Motor Vehicle Code allows the posting of signage in areas considered a traffic problem. Mr. Getzik asked what the point of the ordinance is if they're permitted to do this. Chief Hilk stated they would have to place signage in every cul-de-sac of the Township to accomplish what the ordinance is seeking.

Ms. Marcia Deeb, resident on Fox Drive, inquired why those residing in cul-de-sacs are being discriminated against and stated her opinion the bigger problem is on-street parking. She stated she has lived in a cul-de-sac for 35 years with no issues. She asked if the issue concerns snow plow access, why not only institute a restriction during snow events.

Mr. Getzik stated the proposed ordinance would promote the parking of vehicles in yards. He stated this is not compatible with the proposed Quality of Life Ordinance to be considered later in the meeting.

Solicitor Dennis Makel read the following items into the Public Record:

Exhibit A – Proposed Ordinance; and

Exhibit B – Proof of Publication.

Mr. Burns moved to enter Exhibits A-B into the Public Record. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

Mr. Burns moved to close the Public Hearing. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

Mr. Burns stated the Board had previously discussed implementing a restriction during snow events and the proposed ordinance seemed to grow out of this discussion while not solving the actual problem. Mr. Grego stated a winter emergency restriction is initially what he was in favor of adopting. A discussion ensued on parking during snow events and snow plow access. Mr. Luketich stated this is not the entire problem and the proposed ordinance was originally brought up due to overall safety concerns, particularly regarding fire truck access. A discussion ensued on fire truck access through streets in general.

Mr. Burns moved to table the matter. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

8B: Motion Approving an Agreement with Washington-East Washington Joint Authority for the Manifold Forcemain Project

Mr. Stanick presented for the Board's consideration is an agreement with the Washington-East Washington Joint Authority ("WEWJA") for the construction, operation and maintenance of the Manifold Forcemain ("Project"). The agreement establishes the following regarding the Project:

- Once the Project is complete and connected to the sewer system, the Township shall deed/convey the Project to WEWJA;
- The Project is constructed pursuant to the Rules and Regulations of WEWJA, which include the construction standards for its public sewer system. The Project is referred to as "Deeded Township Sewers" because they are sewer facilities that are deeded to WEWJA;
- Acknowledges that as a result of the increase in capacity the Project will necessitate an upgraded Surge Relief Valve at a cost of approximately \$450,000, which the Township anticipates completing design and construction work in 2023. In the interim, WEWJA agrees to install a 6" surge relief valve as a temporary water hammer control provision at its sole cost in the amount of \$30,000. The Township agrees to cover expenses for any damage to the conveyance system as a result of an undersized surge relief valve;
- Township will reimburse WEWJA for any administrative and engineering fees incurred as a result of the Project;
- Provides WEWJA the opportunity to inspect the Project as construction moves forward;
- All sewer easements obtained by the Township will be conveyed to WEWJA once the Project is dedicated to WEWJA; and
- WEWJA has the right to expand facilities beyond the Project. Developers may do so as well but will compensate the Township if done so anytime over the next ten years.

Mr. Creagh provided brief technical overview to the Board regarding the Surge Relief Valve Project.

Mr. Burns moved to approve an agreement with Washington-East Washington Joint Authority for the Manifold Forcemain Project. Mr. Grego seconded the motion. The motion passed on a unanimous voice vote.

9. NEW BUSINESS

9A: Motion Accepting the Results of the Fiscal Year 2021 Audit from Cypher & Cypher

Mr. Stanick invited Steve Cypher of Cypher & Cypher to present the findings and results of the 2021 Fiscal Year Financial Audit. As part of his presentation, Mr. Cypher recommended the Township adopt a Fund Balance Policy and actively move towards adopting the GASB 34 financial accounting standard, as the Township is now too big for the current modified cash basis protocol. Upon a question from Chair Weber, Mr. Cypher stated the Township is in overall good financial condition.

Mr. Burns moved to accept the results of the Fiscal Year 2021 Audit from Cypher & Cypher. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

9B: Public Hearing to Consider Amending the Property Maintenance Code to Establish a Code Enforcement Ticketing System for Quality of Life Violations

Mr. Stanick reported at the February 8, 2022 Non-Legislative Meeting, Building Official Scott Heckman and Code Enforcement Officer Troy Lucas presented a proposal for instituting a code enforcement ticketing system for common violations, generally referred to as “Quality of Life” violations. Following this presentation and ensuing questions, it was the consensus of the Board to have Staff prepare an ordinance to institute a similar system in the Township. At its May 10, 2022 Non-legislative meeting the Board, following a discussion of the matter, directed Staff to prepare an Ordinance to be considered at the May 24, 2022 Regular Meeting.

The current protocol for violations is to send notice to the property owner in violation, and if they do not respond within a prescribed time period, issue a citation that would then force the violation to go before the Magisterial District Judge. However, the time involved in scheduling a hearing date to correct a violation, which may or may not be extended for to reach compliance, takes approximately six weeks. A ticketing system strategy would streamline the enforcement process with the goal of faster compliance.

Should the proposed ordinance be adopted, a ticket would be issued immediately upon a violation being reported. A \$50 fine would be assessed and the violator would be provided a certain amount of time for the violation to be brought into compliance. In the event the violation was not corrected and/or the fine had not been paid, a citation to the Magisterial District Judge would then be written and the process would proceed as normal. If the violation is brought into compliance within the initial time limit, then the fine would not be collected.

Mr. Burns moved to open the Public Hearing. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

At this time Sheila Rozanc administered the Oath to those in attendance.

Mr. Stadelman expressed concern the proposed ordinance bypasses the ability to appeal to the District Magisterial Justice. He stated he's in favor of streamlining the process and understands the frustrations involved. Mr. Makel clarified the proposed ordinance does not eliminate the ability to appeal to the District Magisterial Justice. Mr. Burns stated the ordinance results in faster notification to the resident. Chair Weber invited Building Official Scott Heckman to explain the procedure.

At this time Sheila Rozanc administered the Oath to Scott Heckman.

Mr. Heckman stated Code Enforcement gets extremely busy with high grass complaints. Under the current process, upon issuing notice of violation, it often takes up to two months for the process to be completed, during which time the violation worsens. He stated the ordinance will alleviate much of the burden placed on the Code Enforcement Officer and expedite the process. Upon a question from Mr. Stanick, Assistant to the Township Manager Jim Sutter stated 70% to 80% of code enforcement violations fall under the category of these "Quality of Life" violations.

Sheila Rozanc administered the Oath to Jack Felix.

Mr. Felix stated he recently received a letter for a violation for overgrown hedges. He showed pictures of the issue which prompted the violation to the members of the Board. He stated the violation has since been corrected and expressed concern regarding the violation. Chair Weber stated the violation has been brought into compliance which is the desired result.

Ms. Cynthia Rossi, resident on Zediker Station Road, requested her testimony be read in its entirety into the minutes.

May 24, 2022

Comments: Public Hearing for Proposed "Quality of Life" Ordinance

Submitted By: Cynthia A. Rossi

PLEASE ENTER THESE COMMENTS AS WRITTEN INTO THE RECORD OF THIS PROCEEDING

I have great concerns about the lack of balance in this proposed ordinance. If officials had enforced the existing ordinances over the past decades, we would not be in a situation that has placed neighbor against neighbor. One resident complied and delivered a multiple page

list of properties that individual believed were in violation. Fear, trepidation and anger are spreading, such as the statement that powers within South Strabane expressed the wish to acquire a drone to fly over properties and search for code violations.

The code violations in my own neighborhood are sad and troubling. However, the situations have been largely neglected and a major violation has remained uncorrected due to what was directly stated to me by a Township employee as “outside political pressure”.

There are other such ordinances within our Commonwealth. Most do not circumvent the Democratic process. Most allow a person receiving a citation to file an appeal within 10 days directly with the local Magistrate. The lack of this option puts in ordinance and undemocratic power in the hands of the accuser. This is not the America I was raised to respect.

Respectfully submitted.
Cynthia Rossi

Mr. Murphy asked who had informed Ms. Rossi “powers within South Strabane expressed the wish to acquire a drone”. Ms. Rossi stated she cannot say who had told her this. Mr. Murphy asked if one of the Supervisors had told her this. Ms. Rossi stated this was not the case. Mr. Murphy stated they have never discussed purchasing a drone.

Upon a question from Mr. Burns, Mr. Murphy stated the resident does have the right to appeal to the District Magisterial Justice. Ms. Rossi stated the resident has to appeal through the Township prior to this and states other municipalities with similar ordinance permits the accused to go straight to court. A discussion ensued on the appeals process. Mr. Stanick clarified the appeal with the Township would be with the Building Official, not the Code Enforcement Officer.

A statement from Nancy Gray in opposition of the proposed ordinance was read aloud at this time.

Ms. Zipko expressed displeasure with the wording of the ordinance and recommended the term “Quality of Life” be changed to something different. Mr. Makel noted the wording comes from the Department of Community and Economic Development.

A discussion ensued on the amount for the fine. Mr. Murphy asked for clarification if the fine would need to be paid if the violation is corrected. Mr. Stanick clarified the fine would not need to be paid and the intent is to get the attention of the violator.

Mr. Makel read the following items into the Public Record:

- Exhibit A – Proposed Ordinance;
- Exhibit B – May 23, 2022 email from Jim Sutter to Brandon Stanick; and
- Exhibit C – May 24, 2022 letter submitted by Cynthia A. Rossi.

Mr. Burns moved to enter Exhibits A-C in the Public Record. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

Mr. Burns moved to close the Public Hearing. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

Mr. Murphy moved to amend the Property Maintenance Code to establish a Code Enforcement ticketing system for Quality of Life Violations. Mr. Grego seconded the motion. The motion passed on a unanimous voice vote.

9C: Public Hearing to Consider an Ordinance Establishing an Advisory Parks and Recreation Commission

Mr. Stanick reported, at the June 22, 2021 meeting, the Board directed Staff to prepare a purpose statement and operating procedures for a reinstated Parks and Recreation Commission (“Commission”). Staff reviewed enabling ordinances from several different municipalities. In response to this assessment, Staff prepared recommendations on a purpose statement, Commission organization and responsibilities and presented them to the Board at the May 10, 2022 Non-Legislative Meeting for review and discussion. Following the Board’s feedback, it was the consensus for Staff to prepare an enabling ordinance to be considered at the May 24, 2022 Regular Meeting. Staff has drafted the attached ordinance to conform with the requirements of the Second Class Township Code and based on feedback from the Board.

Mr. Burns moved to open the Public Hearing. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

There were no comments from the Public.

Mr. Murphy noted it is Pennsylvania law to receive additional clearances from the State Police in addition to the child abuse clearances from the Department of Human Services mentioned in the draft ordinance. He stated his opinion all necessary clearances be explicitly stated as a requirement. Chair Weber concurred. A discussion on various clearances ensued.

Mr. Makel read the following items in the Public Record:

Exhibit A – Proposed Ordinance; and

Exhibit B – Staff Memo.

Mr. Burns moved to enter Exhibits A-B into the Public Record. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

Mr. Burns moved to close the Public Hearing. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

Mr. Burns moved to approve the ordinance establishing an advisory Parks and Recreation Commission and requiring all child protection clearances required be stated in the ordinance. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

9D: Resolution for Preliminary and Final Minor Subdivision Approval from Scott Murphy for the Scott Murphy Consolidation Plan Located at 607-639 East National Pike, further identified as Parcel Nos. 600-012-00-00-0001-00 & 600-013-02-02-0022-00, in the A-1 Zoning District

Mr. Stanick reported on March 17, 2022 the Township received an application for Preliminary and Final Minor Subdivision approval from Scott Murphy (“Applicant”) for the Scott Murphy Consolidation Plan (“Subdivision”) located at 607-639 East National Pike, further identified as Parcel Nos. 600-012-00-00-0001-00 and 600-013-02-02-0022-00 (“Property”) in the A-1 Zoning District. The Planning Commission reviewed the Application at their April 7, 2022 meeting and tabled the matter to allow time for changes and the Applicant to be present. On May 5, 2022 the Planning Commission unanimously recommended approval contingent on the remaining engineering comments being addressed.

The Property sits on the northern side of East National Pike and is currently two separate parcels approximately 10.68 acres in total area. 607 East National Pike, further identified as Parcel No. 600-013-02-02-0022-00 (“Parcel A”), is the westerly parcel and is approximately 1.75 acres in size. 639 East National Pike, further identified as Parcel No. 600-012-00-00-0001-00 (“Parcel B”), is the easterly parcel and is approximately 8.93 acres in size. Both parcels are owned by the Applicant. Parcel A is currently improved with a one-story house. Parcel B is used as off-street parking for equipment by the Applicant’s landscape contractor business.

The Applicant wishes to construct a Private Storage Building for the equipment utilized by his landscape contracting business. Private Storage Building is an Accessory Use in the A-1 Zoning District. Pursuant to Section 245-13F of the Zoning Code an accessory structure cannot be built until a principal structure it serves exists on the lot. The Applicant is therefore consolidating Parcel A and Parcel B into one lot, to allow for the construction of a Private Storage Building on the combined parcels.

Mr. Burns moved to approve the resolution for preliminary and final minor subdivision approval from Scott Murphy for the Scott Murphy Consolidation Plan located at 607-639 East National Pike, further identified as Parcel Nos. 600-012-00-00-0001-00 & 600-013-02-02-0022-00, in the A-1 Zoning District. Mr. Luketich seconded the motion. The motion passed on a 4-0 voice vote with Mr. Murphy abstaining.

9E: Motion Authorizing a Letter of Support and Pledging \$2,500 in Support of the Chartiers Creek Greenway Trail Project

Mr. Stanick invited Sam Carroll to present for the Board's consideration a motion supporting a grant application by Harshman CE Group to the Department of Community and Economic Development Greenways, Trails, and Recreation Program for a Phase 1 feasibility study for the Chartiers Creek Greenway Trail Project ("Project"). Mr. Carroll reported, the Project encompasses 17.8 miles of trail from the Montour Trail at Southpoint to National Pike Trail at Weirich Avenue. Of the 17.8 miles, approximately 3.8 miles of trail would follow the northwestern border of the Township. Connecting to the Montour Trail would also bring connection to the Great Allegheny Passage Trail and the Chesapeake and Ohio Canal Trail that goes to Washington D.C.

In support of the Phase 1 feasibility study at an approximate cost of \$165,000, the Harshman CE Group is asking for a pledge of \$2,500 from the municipalities along the proposed route to support the 15% match required by the Program. Additionally, the Project seeks to accomplish Objective #7 of the Township's Comprehensive Plan through Connectivity: Enhance the transportation infrastructure to promote ease and safety for non-vehicular traffic and pedestrians. Should the Board authorize support of the Project, \$2,500 from the Park and Recreation Fund would be assigned to satisfy the request.

Mr. Burns moved to authorize a letter of support and pledging \$2,500 in support of the Chartiers Creek Greenway Trail Project. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

9F: Motion Authorizing the Purchase of a 2022 Ford F-150 4x4 from Woltz & Wind Ford in the Amount of \$43,081.50 for the Fire Department

Mr. Stanick presented for the Board's consideration a motion authorizing the purchase of a Ford F-150 Responder in the amount of \$43,081.50 from Woltz and Wind Ford ("Company"). As the Company is a CoStars vendor, the cost of the vehicle is reduced by \$10,000. Recall during the May 10, 2022 Non-Legislative Meeting the Board directed Fire Chief Cramer to move forward with the purchase of the vehicle for the Fire Department to first serve as a Chief command vehicle due to the current condition of the existing Tahoe command vehicle. The Tahoe will be sold in the future once the new vehicle has been delivered. This expenditure was not budgeted in the 2022 Budget; however, the cost for the lease remaining in 2022 will be more than covered with the proceeds from selling the existing Tahoe.

Chief Cramer provided additional details regarding the vehicle to the Board. He stated it will serve as a temporary command vehicle and eventually become support. He stated the presence in a flatbed is vital for a support vehicle.

Mr. Burns moved to authorize the purchase of a 2022 Ford F-150 4x4 from Woltz & Wind Ford in the Amount of \$43,081.50 for the Fire Department. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

9G: Resolution for the Disposition of Specific Public Records

Mr. Stanick reported pursuant to Resolution #11-18, a Resolution Declaring the Township's Intent to Follow the Schedules and Procedures for the Disposition of Records, establishes the Township's Disposal of Records Policy ("Policy") where acts of disposition are approved by resolution. Resolutions are not necessarily required for disposing of records that meet the criteria outlined in the Policy. However, because of the significant number of records accumulated over time, it is in the Township's best interest to document the disposition by resolution. The records proposed for destruction are listed in the proposed resolution per the categories of the Policy.

Mr. Burns moved to approve the resolution for the disposition of specific Public Records. Mr. Luketich seconded the motion.

Chair Weber asked for additional details on which records are being disposed of. Mr. Stanick stated there are old cassette tapes from the former South Strabane Township Sanitary Authority meetings and contracts from the 1960's and 1970's that are no longer applicable.

The motion passed on a unanimous voice vote.

9H: Resolution Amending the Personnel Policy Manual for Nonuniform Personnel

Mr. Stanick presented for the Board's consideration a resolution to revise the Personnel Policy Manual.

Mr. Murphy moved to approve the resolution amending the personnel policy manual for non-uniform personnel. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

9I: Motion Approving a Tentative Agreement between South Strabane Professional Firefighters IAFF Local 5006 and South Strabane Township

Mr. Stanick presented for the Board's consideration a Tentative Agreement between the Fire Department and the Township for the period beginning January 1, 2022 and ending December 31, 2024.

Mr. Burns moved to approve a tentative agreement between South Strabane Professional Firefighters IAFF Local 5006 and South Strabane Township. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

9J: Motion Awarding the Bid for the Tanger Boulevard Reconstruction Project to Youngblood Paving of Wampum, PA in the Amount of \$574,510

Mr. Stanick reported in 2019, the Township was awarded a grant in the amount of \$440,000 under the Washington County Local Share Account Program (“LSA”) for the purpose of defraying a portion of the costs of the Tanger Blvd. Reconstruction Project (“Project”). Through an agreement with Chapman Properties, Chapman will provide an additional \$100,000 toward the Project for a total of \$540,000.

Earlier this year, surveying, design and construction oversight work for the Project was awarded to KLH in the amount of \$25,000. The design work was completed and the Project bid with advertisements in the April 26 and April 29, 2022 editions of the Observer-Reporter. The bid opening was held at the Municipal Building on May 19, 2022 at 2:00 p.m. Five bids were received with the lowest acceptable bid from Youngblood Paving of Wampum, PA in the amount of \$574,510. The cost of the Project results in a contribution by the Township from its Liquid Fuels Fund in the amount of \$34,510.

For informational purposes the next highest bid was \$685,182.19 and the highest was \$1,096,365.60. Given the bid amount exceeded expectations due to the current economic environment, it is strongly recommended the Board award the bid to Youngblood Paving in the amount of \$574,510. It is anticipated that construction would begin in July in coordination with Tanger Outlets.

Mr. Burns moved to award the bid for the Tanger Boulevard Reconstruction Project to Youngblood Paving of Wampum, PA in the amount of \$574,510. Mr. Grego seconded the motion. The motion passed on a unanimous voice vote.

9K: Motion Awarding the Bid for the Cameron Road Resurfacing Project to Folino Construction in the Amount of \$157,900.96

Mr. Stanick reported, as part of the Township’s 2022 Road Paving Program, Cameron Road is scheduled for milling and overlay and base repair as needed from E. Beau St. to U.S. Rt. 19. Bid advertisements were published in the April 28 and May 1, 2022 editions of the Observer-Reporter.

The bid opening was held at the Municipal Building on May 23, 2022 at 3:00 p.m. Three bids were received with the lowest acceptable bid from Folino Construction of Oakmont, PA in the amount of \$157,900.96. The cost of the Project will be expensed from the Liquid Fuels Fund, \$100,000 of which has been set aside over the past two years. It is strongly recommended the Board accept the bid from Folino Construction.

Mr. Murphy moved to award the bid for the Cameron Road Resurfacing Project to Folino Construction in the amount of \$157,900.96. Mr. Luketich seconded the motion.

A discussion on road surface millings ensued.

The motion passed on a unanimous voice vote.

9L: Motion Establishing a Stormwater Easement at 90 Enterprise Road

Mr. Stanick reported during the May 10, 2022 Non-Legislative Meeting, Township Engineer Creagh and Public Works Director Grego reviewed the opportunity to obtain a stormwater easement along the sideyard of the property located at 90 Enterprise Road. The easement is being sought to allow the Township to better manage stormwater run-off from Enterprise Road by diverting water through an underground pipe to the rear of the property.

Mr. Burns moved to establish a stormwater easement at 90 Enterprise Road contingent upon review and approval by the Township Solicitor and Township Engineer. Mr. Grego seconded the motion. The motion passed on a unanimous voice vote.

9M: Motion Approving an Indemnification Agreement with Clean Express PA Old Mill Washington, LLC

Mr. Stanick presented for the Board's formal approval an indemnification agreement with Clean Express ("Company") car wash. The purpose of the agreement is to allow the Township to issue a building permit for the construction of the car wash facility at Old Mill prior to receiving a sewage capacity authorization from Washington-East Washington Joint Authority ("WEWJA"). After polling the Board, it was a unanimous decision to authorize the Chairman to sign the agreement prior to a formal vote. By doing so the Company was able to continue with construction (although not tap-in to the sewer system) while the Township and WEWJA worked toward a mutually satisfactory agreement for the Manifold Forcemain Project.

Mr. Murphy moved to approve an indemnification agreement with Clean Express PA Old Mill Washington, LLC. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

9N: Resolution Supporting Washington County's Application of a S.M.A.R.T. Program Supplemental Pedestrian Facilities Project Grant Application and Authorizing Matching Funds for the Project

Mr. Stanick presented for the Board's consideration a resolution supporting Washington County's application for grant funding through the Southwestern PA Commission's Livability Through Smart Transportation ("SMART") Program for a multi-municipal traffic improvement project. The project will use adaptive signal technology to coordinate 23 traffic signals along the U.S. Route 19 Corridor from south of Interstate 70 to the Allegheny County line traversing South Strabane, North Strabane and Peters Townships. The goal of the project is to reduce congestion and maximize traffic flow along the Corridor with the implementation of an adaptive signal

pedestrian system. The system will use a broadband ethernet system to create traffic flow efficiencies. Following the system upgrades the municipalities will continue with the responsibility for ownership and maintenance of the traffic signals.

The application is seeking approximately \$1,000,000 and is funded through an 80/20 match by federal government/local governments. The County is asking each municipality to support the grant with a monetary commitment of \$67,000 to serve as the local government matching funds. The contribution by the municipalities will go toward pedestrian accommodations, signage upgrades and miscellaneous roadway work for ADA ramps. Should the Board pass the Resolution, this commitment would be budgeted for the 2023 year.

Mr. Burns moved to approve the resolution supporting Washington County's application of a S.M.A.R.T. Program Supplemental Pedestrian Facilities Project Grant Application and authorizing matching funds for the project. Mr. Luketich seconded the motion.

Mr. Murphy asked if the first intersection of the project will be at North Avenue or Oak Spring Road. Mr. Stanick stated he believes it will be Oak Spring Road. He also noted the Modwash, which will go in at the intersection of U.S. Route 19 and North Avenue includes signal upgrades as a part of its plan. A discussion about Modwash ensued.

The motion passed on a unanimous voice vote.

90: Motion Approving Exhibit A to the Municipal Winter Traffic Services Agreement with PennDOT for the 2022-23 Season

Mr. Stanick presented for the Board's consideration Exhibit A to the Winter Traffic Agreement ("Agreement") with PennDOT for the 2022-23 Winter season. Pursuant to the five-year Agreement approved in 2019, the Township will maintain six State roads during the winter season (Lakeview Dr., Vance Station Rd., Zediker Station Rd., Manifold Rd., Davis School Rd. and Oak Grove Rd.). Exhibit A identifies the rates PennDOT will pay to the Township to maintain the roads. The amount for the 2022-23 season is \$25,682.14, an increase of 2.00% over the previous season.

Mr. Burns moved to approve Exhibit A to the Municipal Winter Traffic Services Agreement with PennDOT for the 2022-23 Season. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

9P: Resolution Amending the Firefighter Hiring Process

Mr. Stanick presented for the Board's consideration a resolution amending the firefighter hiring process. Chief Cramer stated the primary function of the new process is to give an entry-level test to entry-level hires, rather than a captain's test as was done previously.

Mr. Burns moved to approve the resolution amending the firefighter hiring process. Mr. Grego seconded the motion. The motion passed on a unanimous voice vote.

9Q: Motion Appointing Part-time Firefighters

Mr. Stanick presented for the Board's consideration a motion to appoint Zachary Basar, Adam Riddle and Andrew Newman as Part-Time Firefighters.

Recall, following a discussion and review with Chief Cramer during an Executive Session on May 10, 2022, it was the Board's direction to authorize the hiring of three Part-Time Firefighters in place of hiring two Full-Time Firefighters as was planned in the 2022 Budget. This results in an approximate Budget-positive impact of \$83,659

Mr. Murphy moved to appoint Zachary Basar, Adam Riddle and Andrew Newman as part-time firefighters. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

9R: Resolution Supporting the Pennsylvania Commission for the United States Semiquincentennial

Mr. Stanick reported Staff received a communication from PSATS encouraging all Second Class Townships to pass the attached commemorative resolution to forward to their local state representative and senator. The resolution expresses support for the Pennsylvania Commission for the United States Semiquincentennial, which was created to coordinate the upcoming 250th anniversary of the formation of the United States in 2026 and Pennsylvania's role.

Mr. Murphy moved to approve the resolution supporting the Pennsylvania Commission for the United States Semiquincentennial. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

10. ADJOURNMENT

Mr. Luketich moved to adjourn. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote. The meeting adjourned at 9:33 p.m.

Respectfully submitted,

Brandon J. Stanick
Township Manager