

**SOUTH STRABANE TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING**

NOVEMBER 27, 2018

APPROVED MEETING MINUTES

1. CALL TO ORDER

The November 27, 2018 Regular Meeting of the South Strabane Township Board of Supervisors (Board) came to order at 7:00 p.m. in the Mae C. Reynolds Meeting Room of the Municipal Building (550 Washington Road).

The following were present:

Board of Supervisors	Bob Weber, Chairman; Thomas Moore, Vice Chairman; Bracken Burns; and Laynee Zipko.
Absent:	Richard Luketich
Also Present	Township Manager Brandon Stanick; Township Solicitor Dennis Makel; Township Engineer Michael Sherrieb; and Fire Chief Scott Reese.

A list of 7 visitors is on file at the Municipal Building.

2. PLEDGE OF ALLEGIANCE

Chair Weber led the Pledge of Allegiance.

Chair Weber stated the Board met in Executive Session this evening prior to the meeting for the purpose of discussing ongoing litigation and personnel matters.

3. PUBLIC COMMENT

Chair Weber stated the Board allocates a period of time during this item for those individuals who would like the opportunity to address the Board on any matter. Each person addressing the Board is asked to limit their comments to a maximum of three (3) minutes.

Mr. Edward Mazur (resident on Fischer Rd.) remarked lines were not painted on Fischer Rd. this year as he had requested. Also, a plaque for the Public Works Facility was never erected. He expressed concern for the 2019 contribution to the Volunteer Fire Department and noted that the 20% reduction in Township paid property taxes is not sufficient enough of an incentive for volunteering. He also remarked that the Letter of Intent with the DCED that Canton Township recently approved to explore partnerships in providing fire services is their issue and not Washington's or the Township's.

4. CONSIDERATION OF MEETING MINUTES – NOVEMBER 13, 2018

Mr. Burns moved to approve the November 13, 2018 Board of Supervisors Meeting Minutes as presented. Mr. Moore seconded the motion. The motion passed on a unanimous voice vote.

5. FINANCIAL BUSINESS

The Board considered the following financial business:

- Payroll: \$ 102,448.73 (pay date of November 21 , 2018)
- General Fund: \$ 24,236.19
- Liquid Fuels: \$ 917.76
- **Total Expenditure:** \$ **127,602.68**

- Overtime costs for the period include:
 - Police: \$ 4,024.67
 - Fire: \$ 2,096.08
 - Public Works \$ 2,650.00
 - **Total OT:** \$ **8,770.75** (pay date of November 21, 2018)

Ms. Zipko moved to approve the payroll for the period November 4 through November 17, 2018 and bills for the period November 8 through November 19, 2018. Mr. Burns seconded the motion. The motion passed on a unanimous voice vote.

6. ANNOUNCEMENTS

There were no announcements.

7. TOWNSHIP REPORTS

Township Solicitor's Report

The Township Solicitor reported he has been working to finalize the Intergovernmental Agreement concerning Clare Drive with the City of Washington.

Township Manager's Report

The Township Manager had nothing to report.

Secretary/Treasurer's Report

The following items have been received or issued between November 10 and November 19, 2018:

Minutes and Agendas:

- a) Sanitary Authority Meeting Agenda – November 21, 2018.

Reports and Publications:

- a) Progress Report-PennDOT District 12 – Volume 1, Issue 11; and
- b) OR Legal Ad for 2019 Proposed Budget – November 16, 2018.

Correspondence:

- a) *Letter (w/ attachments) dated November 13, 2018 from Range Resources regarding its intent to apply for a permit to drill the proposed Elliott John 11826 7H-13H (Bottomholes Moved) in Amwell Township;*
- b) *Letter (w/ attachments) dated November 16, 2018 from EQT regarding its intent to apply for a permit to drill the proposed Master Splinter Well in Somerset Township;*
- c) *Email dated November 16, 2018 from Washington County Chamber of Commerce regarding its Annual Business Exposition and Holiday Celebration on Thursday, December 6, 2018 at the Hilton Garden Inn Pittsburgh/Southpointe; and*
- d) *Letters dated November 16, 2018 from Township Manager Stanick to three Township Board/Commission members with terms expiring December 31, 2018.*

8. UNFINISHED BUSINESS

8A Ordinance Amending Chapter 245 of the Township Zoning Code Regarding the Purpose of the C-3 District and Eliminating Light Manufacturing as an Authorized Conditional Use in the C-3 District (Tabled)

Mr. Weber advised this item will remain on the table.

8B Ordinance Establishing an Intergovernmental Agreement with the City of Washington for a Connection from Washington Park to Clare Drive for Emergency Purposes (Tabled)

Mr. Weber advised this item will remain on the table.

8C Motion to Appoint the Position of Assistant to the Township Manager

Mr. Burns moved to appoint Patrick Conners as the Asst. to the Township Manager at a starting salary of \$55,000 upon the completion of a satisfactory background check and drug test with a start date that is mutually acceptable to the Township Manager and Mr. Conners. Mr. Moore seconded the motion. The motion passed on a unanimous voice vote.

9. NEW BUSINESS

9A Motion to Reduce the Irrevocable Letter of Credit for Phase 1 of the Bradford Run Residential Development

Township Manager Stanick reported the Township is in receipt of a request from John Quigley of JMQ Development, representing J. Angelides Enterprises, LP, requesting a reduction in the Letter of Credit (No. 1220 dated July 16, 2014) in the amount of \$11,440 for the Bradford Run Phase 1 Development (Development). Pursuant to the Township's Subdivision and Land Development Ordinance, a developer may request reductions in performance securities, e.g. Letter of Credit, for work that has been inspected and properly completed. The request before the Board is specifically for the construction of 1,110 sq. ft. of sidewalk along John St.

Additionally, he reported that according to the Opinion of Probable Costs for Phase 1, 1,144 sq. ft. of sidewalk was to be installed – a difference of 34 sq. ft. According to the Applicant's representative, the minor change is a result of the width of the paved driveways for the last three townhome units being wider than the design plans and that the driveways connect to the cul-de-sac at an angle.

Mr. Burns moved to approve the resolution. Ms. Zipko seconded the motion. The motion passed on a unanimous voice vote.

9B Motion to Approve a Letter of Intent with the Department of Community and Economic Development

Township Manager Stanick reported that in October, the Township was approached by the City of Washington regarding enhanced partnerships to provide fire protection services. That meeting resulted in the City and the Township expressing mutual interest in this matter and extending an invitation to the Townships of North Strabane, Canton, North Franklin and Chartiers, as well as the volunteer fire companies that operate within those jurisdictions, to participate in an evaluation and study facilitated by the DCED. The governing bodies of the participants are asked to approve the attached Letter of Interest to initiate an engagement with the DCED.

Mr. Burns moved to approve the Letter of Intent with the DCED. Ms. Zipko seconded the motion. The motion passed on a unanimous voice vote.

10. ADJOURNMENT

Ms. Zipko moved to adjourn the meeting. Mr. Moore seconded the motion. The motion passed on a unanimous voice vote and the meeting adjourned at 7:16 p.m.

Respectfully submitted,

Brandon J. Stanick
Township Manager