

**SOUTH STRABANE TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING**

April 23, 2019

APPROVED MEETING MINUTES

1. CALL TO ORDER

The April 23, 2019 Regular Meeting of the South Strabane Township Board of Supervisors (Board) came to order at 7:00 p.m. in the Mae C. Reynolds Meeting Room of the Municipal Building (550 Washington Road).

The following were present:

Board of Supervisors Richard Luketich, Chairman; Bob Weber, Vice Chairman; Bracken Burns; Thomas Moore; and Laynee Zipko.

Also Present Township Manager Brandon Stanick; Township Solicitor Dennis Makel; Fire Chief Scott Reese; and Chief of Police Drew Hilk

A list of 4 visitors is on file at the Municipal Building.

2. PLEDGE OF ALLEGIANCE

Chair Luketich led the Pledge of Allegiance.

Chair Luketich stated the Board met in Executive Session this evening prior to the meeting for the purpose of discussing ongoing litigation and personnel matters.

3. PUBLIC COMMENT

Chair Luketich stated the Board allocates a period of time during this item for those individuals who would like the opportunity to address the Board on any matter. Each person addressing the Board is asked to limit their comments to a maximum of three (3) minutes.

Ms. Charlene Scuvotti of Pine Valley Road came before the Board to discuss an Observer-Reporter article that was published in January of 2012 that highlighted a loan taken out by the Township to conduct capital improvements to the sanitary sewage system. Ms. Scuvotti also expressed her desire for the Township to hold a public meeting on the topic of stormwater management, highlighting that the Township's Municipal Separate Storm Sewer System (MS4) permit requires at least one per year. Ms. Scuvotti continued by expressing her concerns with the institution of a three-minute time limit during the public comment period of the new MS4 Report. Ms. Scuvotti concluded by inquiring into the status of the Township's Pollution Reduction Plan. Township Manager Stanick stated the Township's MS4 consultant, Widmer Engineering, Inc. has developed

a strategy that will entail six projects over the course of the current MS4 permit that will serve as the Pollution Reduction Plan (PRP).

4. CONSIDERATION OF MEETING MINUTES – MARCH 26, 2019

Ms. Zipko moved to approve the March 26, 2019 Board of Supervisors Regular Meeting Minutes as presented. Mr. Moore seconded the motion. The motion passed on a unanimous voice vote.

5. FINANCIAL BUSINESS

The Board considered the following financial business:

- Payroll: \$ 105,352.94 (pay date of March 29, 2019)
- Payroll: \$ 106,178.53 (pay date of April 12, 2019)
- General Fund: \$ 165,809.69
- Liquid Fuels: \$ 3,286.43
- **Total Expenditure: \$ 380,627.59**

- Overtime costs for the period include:

- Police: \$6,939.25
- Fire: \$ 610.44
- Public Works: \$ 0.00
- **Total OT: \$7,549.69** (pay date of March 29, 2019)

- Police: \$4,821.38
- Fire: \$2,105.00
- Public Works: \$ 0.00
- **Total OT: \$6,926.38** (pay date of April 12, 2019)

The following expenses were included for this period:

- Municipal Employees Insurance Trust \$50,178.40
- 1st Quarter Contribution to South Strabane Volunteer Fire Department \$27,500.00

Ms. Zipko moved to approve payroll for the Periods March 16 through March 29, 2019 and March 30 through April 12, 2019 and the bills for the period March 23 through April 18, 2019. Mr. Moore seconded the motion. The motion passed on a unanimous voice vote.

6. ANNOUNCEMENTS

Township Manager Stanick reported the Planning Commission Agenda Meeting for April 25, 2019 has been re-scheduled and will take place prior the Planning Commission Regular meeting on May 2nd at 6:30 P.M.

7. TOWNSHIP REPORTS

Municipal Separate Storm Sewer System (MS4) Report

Township Manager Stanick introduced the MS4 report which will be a part of all future meeting agendas. Township Manager Stanick stated that the purpose of this report will be to allow for the public to comment and inquire regarding the topic of stormwater management, fulfilling one of the six Minimum Control Measures (MCMs) that are outlined in the Township's MS4 Permit.

Ms. Charlene Scuvotti of Pine Valley Road came before the Board to discuss her concerns regarding the post construction reports that are submitted to the Township by the Washington County Conservation District (WCCD). Ms. Scuvotti distributed inspection reports that have been conducted by the WCCD for the Meadows Landing Project. Ms. Scuvotti highlighted the need for the Township to enforce stormwater regulations that are outlined in the Township's Zoning Ordinance. Township Manager Stanick advised the Board that compliance and enforcement of Section 102 of the Pennsylvania Department of Environmental Protection's Code ultimately lies with the WCCD. Ms. Scuvotti concluded by stating the Township and its Engineers should take a more active role in the pre and post construction phases of stormwater management enforcement, highlighting current stormwater facilities are not being properly maintained by the individual owners. Ms. Scuvotti stated that she would relay all documentation that was discussed to the Township Manager for the public record.

Township Manager's Report

The Township Manager had nothing to report.

Solicitor's Report

Township Solicitor Makel stated the Township's land acquisition of the Smith parcel is almost complete.

Secretary/Treasurer's Report

Township Manager Stanick reported the following items have been received or issued between March 21, 2019 and April 18, 2019:

Minutes and Agendas:

- a) Planning Commission Meeting Minutes – January 3, February 7 and March 7, 2019;
- b) Sanitary Authority Regular Meeting Agenda – April 17, 2019; and
- c) Planning Commission Regular Meeting Agenda – May 2, 2019.

Reports and Publications:

- a) Finance Report – March 2019;
- b) Fire Department Report – March 2019;
- c) Volunteer Fire Department Financial Report – from March 7 through April 3, 2019;
- d) Public Safety Department Report – March 2019;
- e) Tax Collector's Report – March 2019;
- f) Tax Collector's Report Interim Collection Only – March 2019;
- g) Animal Control Officer's Report – March 2019;
- h) MS4 Report – March 2019;
- i) OR Legal Ad for Rebid of Summer Materials – April 1 and 5, 2019;
- j) Request for Proposal Banking Services – May 1, 2019; and
- k) PSATS News Bulletin – March 2019.

Correspondence:

- a) *Letter (w/ attachments) dated March 27, 2019 from Range Resources regarding a modification to the Pawlosky Anthony 12123 3H Well in Chartiers Township;*
- b) *Letter dated March 29, 2019 from Comcast regarding Acorn TV price change;*
- c) *Letter dated April 1, 2019 from James Barnes regarding a violation of Township regulations for the property at 1571 N. Main Street;*
- d) *Letter (w/ attachments) dated April 3, 2019 from EQT regarding its permit application to drill the proposed Fowler Well in North Bethlehem Township;*
- e) *E-mail dated April 9, 2019 from Patrick Conners To Tanger Outlets regarding volunteer opportunities in the Township;*
- f) *Letter (w/ attachments) dated April 8, 2019 from Polestar regarding Rice Drilling B LLC's permit application to drill the proposed Papa Bear HAC6H99 Well in Somerset Township;*
- g) *Letter (w/ attachments) dated April 10, 2019 from Range Resources regarding the permit renewal for Kingston Et AL 11485 1H-6H Well in Amwell Township; and*
- h) *E-mail (w/ attachments) dated April 15, 2019 from Chief Hilk regarding the Police Department's selection to receive a grant of \$3,700 from Range Resources Good Neighbors Fund.*
- i) *April 10, 2019, Observer-Reporter – "Peters considers request to take over detention ponds";*
- j) *April 19, 2019, Observer-Reporter – "Cook proposes eliminating public interest Local Share projects, substituting property tax relief"; and*
- k) *Letter Dated April 17, 2019 from the PA Liquor Control Board advising the LCB approved the petition for J&D Cellars Winery to be exempted from compliance with the Liquor Code regarding amplified sound until April 17, 2020.*

Copies of those items in italics are not attached, but available upon request.

8. UNFINISHED BUSINESS

8A: Motion Appointing Full-Time Police Officers

Township Manager Stanick stated the Police Officer Interview Committee compromising of Ms. Zipko, Mr. Luketich, Township Manager Stanick, and Police Chief Hilk interviewed 16 candidates for the position of Police Officer on March 25 and March 27, 2019. Township Manager Stanick stated that the Committee recommends offering the position of Full-Time Police Officer to Mr. Tony Gismondi and Mr. Andrew Grace.

After some discussion Mr. Burns moved to appoint Mr. Tony Gizmondi and Mr. Andrew Grace as Full-Time Police Officers in South Strabane Township conditional on the candidates passing a drug test, a psychological examination, and a physical. Ms. Zipko seconded the motion. The motion passed on a unanimous voice vote.

8B: Motion Appointing Full-Time Firefighters

Township Manager Stanick stated the Firefighter Interview Committee consisting of Mr. Burns, Mr. Luketich, Township Manager Stanick, and Fire Chief Reese interviewed four candidates for the position of Firefighter on April 11, 2019. Township Manager Stanick reported that the Committee recommends the appointment of Mr. Eric Yarina as a Full-Time Firefighter. Chief Reese highlighted that with this hire the Department will maintain its current level of staffing due to the departure of Firefighter Cody Gump.

After some discussion Mr. Burns moved to appoint Mr. Yarina as a Full-Time Firefighter in South Strabane Township conditional on the candidate passing a drug test and a physical. Mr. Moore seconded the motion. The motion passed on a unanimous voice vote.

8C: Motion Approving an Agreement with Coverall to Provide Cleaning Services for Municipal Facilities

Township Manager Stanick reported the Board of Supervisors authorized the solicitation of proposals for municipal cleaning services at its January 30, 2019 meeting. Township Manager Stanick highlighted that an advertisement was published in the February 15th edition of the Observer-Reporter for submission by March 13, 2019. Proposals were received by the following:

| <u>Company</u> | <u>Public Works</u> | <u>Police</u> | <u>Admin</u> | <u>Total</u> |
|----------------|---------------------|---------------|--------------|--------------|
| Coverall | \$5,353 | \$11,234 | \$6,432 | 23,019 |
| Mike King | \$8,520 | \$12,180 | \$10,140 | 30,840 |
| Servicemaster* | \$5,340 | \$10,740 | \$8,940 | 25,020 |

* Price increased from \$22,700.00 to \$25,020.00

Township Manager Stanick highlighted that each company was interviewed with each proposal receiving an individual review. Township Manager Stanick concluded by reporting Staff recommends the Township engage Coverall for a one-year agreement at a cost of \$23,019.00. Township Manager Stanick highlighted this agreement is \$319.00 more than the current cleaning agreement, but also voiced his anticipation of a higher standard and quality of service through Coverall.

Mr. Weber moved to take this matter from the table. Mr. Moore seconded the motion. The motion passed on a unanimous voice vote.

After a brief discussion Mr. Moore moved to approve a one-year agreement with Coverall to provide cleaning services for municipal facilities. Mr. Weber seconded the motion. The motion passed on a unanimous voice vote.

8D: Motion considering a Recommendation from the Planning Commission Regarding the Township's Open Space, Parks and Recreation Regulations for Residential Development

Township Manager Stanick reported that on October 4, 2018, the Planning Commission received a report regarding the Board of Supervisors' request for it to review the park, recreation and open space requirements within the Township. Township Manager Stanick highlighted that with the assistance of Township Staff and the Planning Commission the following was discussed: a) Reviewed recently approved residential developments, such as Strabane Manor and Bradford Run, to understand if the developments met applicable requirements of Township regulations; b) Reviewed existing Codes in relation to modern day best practices and evaluate any desired changes; and c) Reviewed existing Codes in relation to the goals and objectives of the 2017 Comprehensive Plan.

Township Manager Stanick stated that in order to assist in this endeavor, the Planning Commission received copies of relevant sections of the Township's Subdivision and Land Development Ordinance and Zoning Code. Township Manager Stanick also stated that following its review on April 4, 2019, the Planning Commission reached a consensus on the following recommendations to the Board concerning planned residential developments:

- i. Enforce Township regulations with emphasis on Code standards and plan review compliance;
- ii. Exclude stormwater facilities from contributing to minimum open space requirements;
- iii. Allow passive open space to count toward the minimum open space requirements;
- iv. Exclude buffer yards from contributing to minimum open space requirements;
- v. Reduce the maximum slope that may be allowed for active recreation areas, as well as reduce the maximum slope of land that counts toward the minimum open space requirements;
- vi. Allow developers to pay a fee in lieu of providing park, recreation and open space areas with specific standards for hardship and budgeting requirements; and
- vii. Explore larger lot sizes which may result in having more open space by virtue of larger yards.

Township Manager Stanick reported that should the Board desire to move forward, it is recommended the Board formally authorize the text amendment process to amend the Zoning Code. Township Manager Stanick concluded by stating this process would include the Planning Commission's review of a draft ordinance, a referral to the County Planning Commission for comment, and a public hearing by the Board of Supervisors prior to adoption.

After some discussion, Mr. Moore moved to authorize the text amendment process to amend the Zoning Code regarding open space, parks and recreation regulations for residential developments. Mr. Weber seconded the motion. The motion passed on a unanimous voice vote.

8E: Motion Accepting the Highest Bid for the Sale of a 2010 Ford Explorer

Township Manager Stanick reported that at its meeting on October 23, 2018, the Board authorized the advertisement of bids for a 2010 Ford Explorer (53,000+ miles) that was once used by the Police Department. Township Manager Stanick highlighted that as no bids were received for this vehicle, an advertisement was placed with Municibid, an online auction website for government agencies, schools, authorities and utilities to sell surplus property directly to the public.

Township Manager Stanick stated at the expiration of the bid on Friday, April 12, 2019, the winning bid was in the amount of \$3,200 from Ms. Amanda Brown. As such, it is recommended the Board award the bid to Ms. Brown in the amount of \$3,200.

Mr. Burns moved to authorize the sale of the 2010 Ford Explorer in the amount of \$3,200.00 to Ms. Amanda Brown. Mr. Moore seconded the motion. The motion passed on a unanimous voice vote.

8F: Motion Accepting the Lowest Qualified Bids for Public Works Materials and Gasoline
Township Manager Stanick reported Pursuant to Article XXXI of the Second-Class Township Code, Townships are required to advertise bids for the purchase of materials, services and contracts exceeding \$20,600. Township Manager Stanick stated that at its meeting on March 26, 2019, the Board awarded bids for in-place seal coating from Youngblood Paving and for diesel fuel (delivered) from Kehm Oil Co. Township Manager Stanick also stated the Board rejected the bids submitted for asphalt and stone and authorized the rebidding of these items; gasoline was also rebid as no bids were received initially.

Township Manager Stanick reported that bid advertisements for stone, asphalt, and gasoline were advertised in the April 1 and April 5, 2019 editions of the Observer-Reporter. At 3:00 p.m. on April 16, 2019 the bids were received, opened publicly and announced in the Municipal Building Meeting Room. Township Manager Stanick stated the lowest acceptable bid for asphalt (9.5 mm/19 mm/25 mm) was received from Golden Eagle Construction in the total amount of \$196,300. The lowest acceptable bid for gasoline came from Bruceton Petroleum at the current price of \$2.278/gal (or pump price) less \$.05. The lowest acceptable bid for stone (limestone and rip rap) was submitted by Amerikohl Aggregates in the total amount of \$7,784.50. The tally sheets are attached for the Board's information.

Township Manager Stanick recommended the Board move to accept the bid for: i) asphalt from Golden Eagle in the total amount of \$196,300; gasoline from Bruceton Petroleum at \$2.278/gal. (or pump price) less \$.05/gal; and iii) stone (limestone and rip rap) from Amerikohl Aggregates in the total amount of \$7,784.50. Township Manager Stanick concluded by stating bid documents are on file and available upon request.

After some discussion, Mr. Burns moved to accept the lowest qualified bids for: i) asphalt from Golden Eagle in the total amount of \$196,300; gasoline from Bruceton Petroleum at \$2.278/gal. (or pump price) less \$.05/gal; and iii) stone (limestone and rip rap) from Amerikohl Aggregates in the total amount of \$7,784.50. Ms. Zipko seconded the motion. The motion passed on a unanimous voice vote.

9. NEW BUSINESS

9A: Resolution Granting Preliminary and Final Minor Subdivision Approval for the Old Mill Shopping Center, Lot 3-1 Consolidated

Township Manager Stanick reported the Township is in receipt of an application for Preliminary and Final Minor Subdivision Approval dated March 22, 2019 from HBC Foundry, LLC (Applicant) for Old Mill Lot 3-1 Consolidated Subdivision Plan, Revised. Township Manager Stanick stated the purpose of the revised subdivision is to subdivide Tax Parcel No. 600-003-00-

00-0020-07 into individual lots to allow future tenants to purchase the individual properties, if they so desire. According to the Township Engineer, the application was determined to be complete and in compliance with the Township's subdivision and zoning requirements pursuant to Sections 1 and 2 of the attached Resolution. Township Manager Stanick concluded by highlighting at its meeting on April 4, 2019 the Planning Commission unanimously recommended the Board approve Preliminary and Final Minor Subdivision Approval pursuant to the following:

- A. Waive the required scale of the plat allowing a reduced scale from the required 1 inch to 50 feet to one inch to 80 feet; and
- B. Grant a modification to the provision regarding the maximum number of lots on a private street from 4 to 6 lots.

Mr. Weber inquired regarding the overall goal of the applicant's project. Mr. Sam Adler of the Staenberg Group stated due to market conditions it is more marketable to subdivide commercial properties to allow for the flexibility that higher-end tenants desire. Mr. Adler highlighted that higher tier restaurants are more likely to be attracted if they own their own facilities and property. Mr. Adler also highlighted that HCB Foundry, LLC would maintain the responsibility of maintaining the entrance points, street lighting, and snow removal after the sale of subdivided lots.

After some discussion, Mr. Weber moved to grant preliminary and final minor subdivision approval for the Old Mill Shopping Center, Lot 3-1 Consolidated. Ms. Zipko seconded the motion. The motion passed on a unanimous voice vote.

9B: Motion Approving an Agreement with Washington & Jefferson College to Conduct a Utility Audit of Municipal Facilities

Township Manager Stanick reported the Center for Energy Policy and Management ("the Center"), a part of Washington & Jefferson College, collaborates with students and faculty from inside the College as well as researchers, non-profit leaders, and public officials from outside the College to conduct original research on a host of energy issues. Township Manager Stanick stated the Center is able to undertake these projects with the generous funding and support of donors, foundations, and public and private organizations.

Township Manager Stanick highlighted one commitment of the Center is to help municipalities in Appalachia identify ways to become more resilient by working with communities to identify and address vulnerabilities in the areas of energy, the environment, the economy, water management and demographic shifts. Township Manager Stanick also highlighted the Center routinely conducts research on behalf of communities, and as such, presented for the Board's consideration is a Memorandum of Understanding for the Center and the Township to collaborate and examine energy consumption and efficiency in municipal buildings and facilities. Township Manager Stanick reported that by using both gas and electricity bills, the Center will aggregate and analyze data for benchmarking purposes, identify five strategies to improve energy efficiency in Township facilities and compose a report of the Center's findings. Township Manager Stanick concluded by stating it is anticipated the report will be issued late this summer.

Mr. Corey Young Director of the Center for Energy Policy at W & J College discussed the history of the Center, highlighting that it has contributed a vast number of resources in the area of municipal technical assistance related to the natural gas industry. Mr. Young highlighted the Center would be building upon its current programming by also concentrating on the areas of energy efficiency and reduction for local governments. Mr. Young reported that the Campus of W & J College underwent a similar energy evaluation that was conducted by the Center.

Mr. Weber inquired regarding the project's anticipated conclusions. Mr. Young stated the Center would analyze two years of the Township's energy data in order to benchmark South Strabane against other municipalities with the intent on providing a set of strategies to reduce energy consumption and reduce energy costs for the Township. Mr. Burns inquired regarding other municipalities who have been a part of this project. Mr. Young stated that South Strabane would be the pilot municipality for this program. Mr. Weber inquired regarding the cost of the project. Mr. Young stated the analysis would be done free of charge by the Center.

Mr. Weber moved to approve an agreement with W & J College to conduct a utility audit of municipal facilities. Ms. Zipko seconded the motion. The motion passed on a unanimous voice vote.

9C: Motion Approving an Agreement with John Tripoli to Allow the Conveyance of 241 Clearfield Ave. Without a Document of Certification (Dye Test)

Township Manager Stanick reported pursuant to Section 187-103 of the Municipal Code, it is unlawful for any person to sell real estate on which a building or improvement exists without first delivering to the purchaser a Document of Certification issued by the Township. Township Manager Stanick stated the Document of Certification is used to verify that a property has a functioning on-lot sewage system through the performance of a dye test.

Township Manager Stanick highlighted the Township is in receipt of a request from Mr. John Tripoli, contract purchaser of the property located at 241 Clearfield Ave. ("Property"). Township Manager Stanick also reported that the Property is currently owned and being marketed by Wells Fargo Bank and the on-lot system had failed a dye test. Township Manager Stanick reported currently the Property cannot be sold and it is Mr. Tripoli's intent to purchase the property and renovate the existing house over the next two years.

Drafted (by the Township Solicitor) for the Board's consideration is an agreement that will allow Mr. Tripoli to purchase the Property without the Document of Certification from the Bank. The agreement includes the following:

- The Property is not to be occupied while there is a malfunctioning system;
- The appropriate sewage system servicing the Property must be in place within two years;
- Mr. Tripoli shall maintain a bond in the amount of \$5,000 with the Township as a beneficiary until the septic system is repaired and/or remedied; and

- Mr. Tripoli will be responsible for all administrative and legal expenses incurred with the drafting of the agreement.

Mr. Burns moved to approve an agreement with Mr. John Tripoli to allow the conveyance of 241 Clearfield Avenue without a document of certification. Mr. Moore seconded the motion. The motion passed on a unanimous voice vote.

9D: Resolution Establishing a Website Policy

Township Manager Stanick presented for the Board's consideration a resolution establishing policies concerning the use of the Township's new website. A Terms of Use Policy and a Privacy Policy (collectively, the "Policies") are proposed to govern the terms and conditions for using the Township's website and the use of information submitted via the website. Township Manager Stanick stated the purpose of the Policies are to:

- i. Maintain the online privacy of visitors to the website to the extent permitted by law. The website will gather information for security, management and statistical purposes and will not, without consent, sell or share this information to any party except in cases where it is legally obligated to disclose it or to protect the safety of the user, Staff or the public; and
- ii. Protect the Township in regard to the information provided on the site as certain information is subject to periodic updates, revisions, deletions and additions without prior notice. Additionally, it advises that all information received via the site is subject to the PA Right to Know Law and is public information. All content and material available on the site is protected and not to be used without the Township's permission and to be used in a noncommercial manner. Also, hyperlinks to other sites that are not under the Township's control will be used and provides criteria for posting such hyperlinks. The Township does reserve the right to disapprove any request that contains obscene or objectionable material.

Township Manager Stanick concluded by highlighting should the Board approve the attached resolution; the Policies will be made available on the Home Page of the website. Township Manager Stanick also highlighted the Policies were shared with Legal Counsel and found to be acceptable.

Mr. Burns moved to approve a Resolution establishing a website policy. Ms. Zipko seconded the motion. The motion passed on a unanimous voice vote.

9E: Resolution Establishing a Complete Count Committee for the 2020 US Census

Township Manager Stanick reported that in effort to promote awareness and encourage South Strabane Township residents to participate in the 2020 Census, Washington County municipalities have been asked by the County Board of Commissioners to pass a resolution appointing a Complete Count Committee (CCC). Township Manager Stanick highlighted the mission of a CCC is to plan and implement local outreach efforts to publicize the importance of the 2020 Census. Township Manager Stanick stated that full participation from residents will

ensure that the Township will receive the appropriate level of federal and state funding for the next decade.

Township Manager Stanick stated the CCC will work with Staff to craft appropriate messaging and advertise Census information through outlets such as the Township's website, traditional printed materials (pamphlets, flyers, etc.), signage at municipal facilities, the Observer-Reporter, and various social media platforms, among others. Township Manager Stanick also reported due to available resources, it is recommended the Board of Supervisors serve as the CCC and pass the attached resolution outlining the Program's parameters. Township Manager Stanick concluded by stating once approved, the resolution will be forwarded to the Washington County Planning Commission for County-wide coordination efforts.

Mr. Burns moved to approve a Resolution establishing a Complete Count Committee for the 2020 U.S. Census. Ms. Zipko seconded the motion. The motion passed on a unanimous voice vote.

9F: Motion Establishing a “Green Team”

Township Manager Stanick reported that Supervisor Burns has requested that the Board consider establishing a volunteer committee to advise the Board of Supervisors on certain policy matters and programs that enhance or improve the environment and sustainability of South Strabane Township. Township Manager Stanick stated that should the Board approve the request; it is recommended the Board also consider the following:

- Purpose: advise the Board on certain policy matters and programs that enhance and/or improve the environment and the sustainability of South Strabane Township.
- Size of Board: 5 to 7 members;
- Type: Ad Hoc (formed for a specific purpose), advisory;
- Term Limit: anywhere from 2 to 4 years; and
- Initial Term: staggered terms (appoint one member for one year, two members for two years, etc.).

Ms. Zipko moved to establish a Committee to advise the Board on certain policy matters and programs that enhance and/or improve the environment and the sustainability of South Strabane Township. Mr. Moore seconded the motion. The motion passed on a unanimous voice vote.

9G: Motion Approving a Collective Bargaining Agreement with the Public Works Union, Local 272M, for a Period Beginning January 1, 2018 and Ending December 31, 2020

Township Solicitor Makel recommended the Board of Supervisors table this matter.

Mr. Burns moved to table the motion approving a collective bargaining agreement with the Public Works Union, Local 272M. Ms. Zipko seconded the motion. The motion passed on a unanimous voice vote.

Additional Comment

Ms. Zipko commented on the April 18th tour of Waste Management's Greenstar recycling facility. Ms. Zipko highlighted the intricacies of recycling that were discussed within the tour and encouraged educational outreach to ensure that residents have all tools available to recycle properly.

10. ADJOURNMENT

Mr. Weber moved to adjourn the meeting. Ms. Zipko seconded the motion. The motion passed on a unanimous voice vote and the meeting adjourned at 7:55 p.m.

Respectfully submitted,

Brandon J. Stanick
Township Manager