

**SOUTH STRABANE TOWNSHIP
BOARD OF SUPERVISORS SPECIAL MEETING**

June 23, 2020

APPROVED MEETING MINUTES

1. CALL TO ORDER

The June 23, 2020 Regular Meeting of the South Strabane Township Board of Supervisors (Board) came to order at 7:00 p.m. in the Mae C. Reynolds Meeting Room of the Municipal Building (550 Washington Road, Washington, PA 15301).

The following were present:

Board of Supervisors Thomas Moore, Chairman; Rich Luketich, Vice-Chairman; Bracken Burns; Mark Murphy and Bob Weber.

Also Present Township Manager Brandon Stanick; Assistant to the Township Manager Patrick Conners; Township Police Chief Drew Hilk; Township Engineer Kevin Creagh; MS4 Engineer Sarah Boyce; and Township Solicitor Dennis Makel.

2. PLEDGE OF ALLEGIANCE

Chair Moore led the Pledge of Allegiance.

3. PUBLIC COMMENT

Mr. Jeff Florian of Meyers Road came before the Board to express his concerns regarding a proposed horse stable that may be constructed by his neighbor. He noted the placement of the stable may de-value surrounding properties. He expressed his desire to see the Township challenge the state Attorney General's decision to uphold the Agricultural Communities and Rural Environment (ACRE) Act in regards to the setbacks of the proposed stable. Township Solicitor Makel noted the ACRE Act was put into effect to ensure that ordinances adopted by local governments to regulate normal agricultural operations are not in violation of state law. He also stated that it would not be in the best interest of the Township to challenge the decision of the Attorney General.

4. CONSIDERATION OF SPECIAL MEETING MINUTES – MAY 26, 2020

Mr. Weber moved to approve the May 26, 2020 Board of Supervisors Special Meeting Minutes as presented. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

5. FINANCIAL BUSINESS

The Board considered the following financial business:

- Payroll: \$ 125,007.73 (pay date of June 5, 2020)
- Payroll: \$ 121,955.85 (pay date of June 19, 2020)
- General Fund: \$ 176,071.42
- Liquid Fuels Fund: \$ 6,531.40
- Total Expenditure: \$ 429,566.40**

Overtime costs for the period include:

- ⊖ Police: \$ 4,566.55 (\$3,045.86 due to 1.5 x Memorial Day Holiday)
- ⊖ Fire: \$ 579.55
- ⊖ Public Works \$ 23.70
- ⊖ **Total OT:** \$ **5,169.80** (pay date of June 5, 2020)

- ⊖ Police: \$ 5,548.73
- ⊖ Fire: \$ 1,413.57
- ⊖ Public Works \$ 383.06
- ⊖ **Total OT:** \$ **7,345.36** (pay date of June 19, 2020)

Please know the following expenses are included for this period:

- MRM Trust Workers' Comp Fund (Final Installment of Four) \$ 39,563.13
- Municipal Employees Insurance Trust (June Coverage) \$ 54,014.80

Mr. Luketich moved to approve the payroll for the periods May 17 through May 30 and May 31 through June 13 and the Bills for the period May 21, 2020 through June 17, 2020. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

6. **ANNOUNCEMENTS**

Township Manager Stanick thanked all in attendance for abiding by social distancing guidelines and wearing masks. He noted that a new larger glass dumpster has been provided by CAP Glass in partnership with Michael Brothers Hauling and will be located at the Township's recycling center at 253 Zediker Station Road. He concluded by highlighting that it would be open to the public on June 29th. The glass dumpster at the municipal building will be phased out.

7. **TOWNSHIP REPORTS**

Municipal Separate Storm Sewer System (MS4) Report

Township Manager Stanick noted the Board of Supervisors allocates a period of time during this item for comments regarding the topic of stormwater. Each person addressing the Board of Supervisors is asked to limit their comments to a maximum of three (3) minutes.

There were no comments received.

Township Solicitor's Report

Township Solicitor Makel reported that over the last month his office has assisted the Township with the Chapman Property lot line adjustment, zoning issues, and personnel matters.

Township Manager's Report

Glass Dumpster & Recycle Center

Township Manager Stanick reported that on June 15th Michael Brothers Hauling offered an upgraded glass dumpster (measuring 22' x 8') for no additional charge (the price will remain \$300 per pickup, proportionally split between the Township and East Washington Borough). He highlighted the unit has three doors on each side allowing for even distribution and easy disposal of mixed-color glass. He stated that it is anticipated the new unit will need emptied once per 2-month period. He highlighted the anticipated savings from the larger vessel is approximately \$5,400 per year. He noted that due to the larger size of the glass dumpster, Staff has moved forward with the finalizing a permanent recycling center at the former Public Works Road Shed (253 Zediker Station Road). He reported the anticipated launch date of the new facility, which will include the new glass dumpster, is June 29th. The facility will also be home to the paper/cardboard dumpster (provided by Royal Oak Recycling) and the yard waste drop-off area. An informational campaign notifying residents of the upcoming changes is underway.

Zoning Code Amendments

Township Manager Stanick reported that on May 26, 2020 the BOS directed Staff to advertise the Public Hearings for the consideration of revisions to Section 245-147 of the Township Code concerning Deep Well Oil and Gas Drilling in the A-1 Agricultural Zoning District and Section 245-168 of the Township Code concerning Water Impoundments. He highlighted that due to the notification requirements of the Washington County Planning Commission (30 days' notice including the full text of the proposed Ordinance of the Township Code, the Public Hearings for the consideration of these Amendments is scheduled for the July 28th BOS Meeting.

LGA Internship

Ms. Renna Wrubleski came before the Board to outline her progress in the Local Government Academy's Municipal Intern Program. She noted that she began her internship with the Township on June 8th and has worked to develop a social media policy for all Township accounts, increased communication through the Township's Facebook page, and will be developing community programming for 2021 and beyond. The Board welcomed Ms. Wrubleski to the South Strabane Township team and thanked her for the presentation.

Smokefree Park Ordinance

Township Manager Stanick reported that at its meeting on April 30, 2020, Staff was directed by the Board to prepare the Smokefree Park Ordinance, which prohibits smoking and vaping in public parks, for a public hearing. He noted the public hearing is scheduled to take place at the July 28th meeting and will be noticed accordingly.

Township Engineer's Report

CIPP Lining 2019-03

Township Engineer Creagh reported that after delaying this project due to budget concerns, the Township has asked KLH to contact Jet Jack about scheduling the CIPP lining for Clare Drive.

Community Park Kitchen and Bathroom 2020-01

Township Engineer Creagh reported the re-bid from J5 Construction at \$220,000 was tabled last month and is presented for the Board's consideration this evening.

Quarry Road 454-011

Township Engineer Creagh noted that on Thursday, June 18th, KLH, the Township, and Columbia Gas had a conference call to determine a work plan moving forward on the repair of the road slip on Quarry Road. He stated that KLH will be completing a topographic survey and scope of work for Columbia Gas's review. He concluded by reporting the project would involve replacing the length of storm sewer crossing, removing the saturated soils, and replacing the deleterious soils with stable rock and bedding.

Planning Commission

Township Engineer Creagh stated KLH has worked with Township staff and the Solicitor on the Steep Slopes Ordinance and also reviewed the CNX subdivision, the OB One Land Development Plan, and the Tanger Lot Line Adjustment projects.

Secretary/Treasurer's Report

The following items have been received or issued between May 22, 2020 and June 19, 2020:

Minutes and Agendas:

- a) Planning Commission Regular Meeting Agenda – July 2, 2020.

Reports and Publications:

- a) Finance Report – May 2020;
- b) Fire Department Report – May 2020;
- c) Public Safety Department Report – May 2020;
- d) Police Department Report – May 2020;
- e) Tax Collector's Report & Interim Collection Only – May 2020;
- f) Animal Control Officer's Report – May 2020;
- g) MS4 Report – May 2020
- h) Township Engineers Report – June 23, 2020;
- i) *WEWJA 1st Quarter Financial Statement ending March 31, 2020; and*
- j) Clear Concepts, KLH Engineers, Inc. – Spring 2020.

Correspondence:

- a) Letter (*w/o attachments*) dated May 12, 2020 from Rice Energy regarding its permit applications to drill the proposed Shotski Well in Somerset Township;
- b) Letter (*w/o attachments*) dated May 27, 2020 from Range Resources regarding its permit applications to drill the proposed Mowl Charles 11760 1H-5H Well in Amwell Township;
- c) Email dated May 29, 2020 from Township Manger Stanick regarding Columbia gas line along Route 40;
- d) Letter (*w/o attachments*) dated June 3, 2020 from Rice Energy regarding its permit applications to drill the proposed Trinidad Scorpion Well in North Bethlehem Township;

- e) Letter (*w/o attachments*) dated June 7, 2020 from EQT regarding its permit applications to drill the proposed Fowler Well in North Bethlehem Township;
- f) Letter dated June 10, 2020 from Mr. and Mrs. Landenwitsch regarding the violence against minorities (Chief Hilk's email response is attached for reference);
- g) Email dated June 15, 2020 from Susan DeLost regarding Dog Parks;
- h) Letter (*w/attachments*) dated June 15, 2020 from Township Manager Stanick concerning Strabane Manor Lots 409, 408 and 407;
- i) Letter (*w/o attachments*) dated June 17, 2020 from EQT regarding its permit applications to drill the proposed Hulk1V Well in Amwell Township; and
- j) Request for Proposals issued for Community Park Master Plan.

Copies of those items in italics are not attached, but available upon request.

8. UNFINISHED BUSINESS

8A: Motion Awarding the Bid for the Community Park Kitchen/Bathroom Project to Hogen's Heroes, Inc. d/b/a/ J5 Construction of Eighty Four, PA (Tabled)
Township Manager Stanick reported that at the April 2, 2020 Special Meeting of the Board of Supervisors, the Board tabled its consideration of the bid received for the Community Park Restroom/Kitchen and Walking Trail Project due to an inconsistency in the bidding process. He stated the bid received at that time from TBI Contracting, Inc. was in the amount of \$188,000 noting Bid Alternate #1, for the instantaneous hot water heater was in the amount of \$3,900 additional for a total cost of \$13,900 (\$10,000 is currently allocated in the Project cost estimate) and Bid Alternate #2, for the installation of an exhaust vent and a fire suppression system in the amount of \$17,000.

He highlighted that a second bid advertisement for the Project was advertised in the April 16 and 20, 2020 editions of the Observer-Reporter. He reported that a total of six bids were received and opened on May 18th at 2:00 p.m. in the Municipal Building Meeting Room and was broadcast live on the Township's website as the building was closed to the public in response to the COVID-19 pandemic. He highlighted the winning bid is in the amount of \$220,000 with Alternate #1 in the amount of \$10,000 and Alternate #2 in the amount of \$10,000. He stated the 2020 Annual Budget has programed from the Act 13 Fund a total of \$163,000 for this project. He stated that at its meeting on May 26, 2020 the Board further discussed the project and took no action to allow time for Staff to further evaluate the costs associated with the project.

Township Manager Stanick reported that due to the challenges of the pandemic, upon direction from the Board regarding financing for completion in 2020, a short-term General Obligation Note would be the appropriate financing mechanism for this type of small project. He highlighted interest rates are extremely favorable at approximately 1.25% tentatively offered by CFS Bank with the loan to be paid in full before the end of 2021. He stated that should the Board desire to move forward with the project for completion before the end of 2020, it is recommended the bid be awarded to J5 Construction and proceed with financing using CFS Bank.

After some discussion, Mr. Burns moved to award the bid for the Community Park Kitchen/Bathroom Project to Hogen's Heroes, Inc. d/b/a/ J5 Construction. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

9. NEW BUSINESS

9A: This Item Intentionally Left Blank

9B: Motion Approving Installation of Security Cameras in Community Park and the Recycling Center

Township Manager Stanick invited Police Chief Hilk to speak on the matter. Chief Hilk reported that in effort to provide both safe and secure environments for residents as well as to protect Township assets, he is recommending the installation of surveillance cameras at Community Park on Floral Hill Drive, and the Recycling Center on Zediker Station Road. He highlighted the proposed cameras will also connect with our multi- jurisdictional surveillance network of approximately 500 cameras at 150 locations, including 10 locations within Washington County and 2 in the Township.

He outlined the current system has proven invaluable to the Township's Police Department since the project was launched in August 2018. He reported that in 2019, in South Strabane alone, the Police Department has attributed success in the following cases to information obtained from the surveillance cameras: 27 criminal arrests; the recovery of 7 stolen vehicles; 3 hit and run motor vehicle crashes; and the capture of multiple wanted persons.

He reported the total cost for the purchase of necessary equipment and installation is **\$10,130**. He highlighted internet access will be managed with a Verizon wireless connection at an ongoing cost of **\$45 per month**. He also noted that access to the cloud servers is **\$2,000 per year**, which the Police Department has fully funded through the end of 2023 thanks to grant money that the Department obtained through the Range Resources Good Neighbors Fund.

He concluded by stating the proposal requires a utility pole with access to power at each site which will be provided by West Penn Power with the assistance of the CW Wright Construction Company. The recycling center pole is already in place. Community Park will need a pole installed by the Public Works Department which can be accomplished at minimal cost.

Mr. Burns moved to approve installation of security cameras in Community Park and the Recycling Center. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

9C: Resolution Granting Preliminary and Final Land Development Approval to OB One, LLC for the Construction of a 5,000 sq. ft. Professional Office Building (Parcel ID 600-003-00-00-0029-05) Along Locust Ave. in the I-1 Zoning District

Township Manager Stanick reported the Township received an application for Land Development Approval from O.B. One, LLC (Applicant), on May 5, 2020, for a proposed construction of a 5,000 sq. ft. professional office building located along Locust Avenue (Parcel ID 600-003-00-00-0029-05) ("Property"). He stated that at its meeting on June 4th the Planning Commission unanimously recommended the Township Board of Supervisors grant Preliminary and Final Land Development Approval per the Township Engineer's comments and with the public acknowledgement of their concerns regarding the Property's ingress/egress.

Mr. Sean O'Dell of the Harshman Group illustrated the project with a presentation to the Board. Township Manager Stanick inquired regarding potential spillover of the parking lot lighting. Mr. O'Dell highlighted the property's lighting plan was per the Township's Code. Mr. Weber sought clarification concerning stormwater runoff outlined in the presentation. Mr. O'Dell highlighted that the runoff will be appropriately channeled into local waterways and infrastructure, per the Township's requirements.

Mr. Burns moved to grant Preliminary and Final Land Development Approval to O.B. One, LLC for the construction of a 5,000 sq. ft. Professional Office Building along Locust Avenue. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

9D: Resolution Granting Preliminary and Final Minor Subdivision for the CNX Land Subdivision Plan Along Kopper Kettle Road

Township Manager Stanick reported the Township is in receipt of a subdivision application received February 4, 2020 from CNX Land, LLC (Applicant) for a proposed subdivision at 88 Kopper Kettle Road (Plan) in the R-2 Residential & A-1 Agricultural Zoning Districts. He stated the Applicant is seeking approval to subdivide 3 lots with the intention of donating, a residence and property (known as Lot 1) to the Washington County Community Foundation to be subsequently auctioned for charity. He noted the Planning Commission considered the Plan at its meetings on March 5th and June 3rd and unanimously recommended the Board of Supervisors grant Preliminary and Final Subdivision Approval for the Plan.

Mr. Burns moved to grant Preliminary and Final Minor Subdivision for the CNX Land Subdivision Plan along Kopper Kettle Road. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

9E: Resolution Granting Preliminary and Final Minor Subdivision Approval for Chapman Business Properties, L.P. for a Lot Adjustment Plan along Tanger Boulevard

Township Manager Stanick reported the Township is in receipt of a subdivision application dated April 17, 2020 from Chapman Business Properties, L.P. (Applicant) for a proposed subdivision and lot line adjustment (Plan) in the C-3 Commercial Zoning District. He stated the Applicant is seeking approval to adjust lot lines per the following:

- Agreement with the Tanger Boulevard Dedication Roadway;
- Right of Way Plan; and
- Deed of Dedication dated September 2019.

He noted that per the Agreement(s), the Applicant is seeking to subdivide two lots measuring 1.639 and 3.516 acre. He highlighted that the Township Engineer reviewed the Application for compliance with the Township Code and aforementioned Agreement(s) and recommended approval per the attached review letter dated June 1, 2020. He concluded by reporting the Township Planning Commission reviewed the Application and Plan during their June 3, 2020 Regular Meeting recommending approval per the Township Engineer's comments.

Mr. Burns moved to grant Preliminary and Final Minor Subdivision Approval for Chapman Business Properties, L.P. for a Lot Line Adjustment Plan along Tanger Boulevard. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

9F: Motion Approving the Purchase of Telematic Units for the Public Works Fleet
Township Manager Stanick presented for the Board's consideration a contract with Verizon Connect to provide telematic units for the Public Works fleet. He stated the telematic units will allow the Township to improve upon its fleet management function with monitoring real-time vehicle diagnostics and maintenance needs, reduce fuel consumption, monitor and encourage safe and efficient driving techniques, and maximize productivity of the Department.

He highlighted that staff evaluated the five companies below and found that Verizon Connect offers a program and platform that is comprehensive and user-friendly providing the best value and of great value. He reported the annual cost for the units is \$257 per month or \$3,089 per year using Sourcewell (formerly National Joint Purchasing Alliance) pricing.

- One step \$2,313
- Verizon \$3,089
- Zubie, Inc. \$3,360
- Insight \$4,980
- Geo Tab \$4,350

Mr. Burns moved to approve the purchase of Telematic units for the Public Works fleet. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

9G: Resolution Requesting a Watershed Restoration and Protection Program Grant for the Manifold Road Streambank and Flood Plain Restoration Project

Township Manager Stanick presented for the Board's consideration a Resolution requesting a grant through the Watershed Restoration and Protection Program ("Program") that is funded through the Marcellus Legacy Fund (per Act 13 of 2012). He stated the overall goal of the Program is to restore, and maintain restored stream reaches impaired by the uncontrolled discharge of nonpoint source polluted runoff, and ultimately to remove these streams from the PA Department of Environmental Protection's Impaired Waters List. He highlighted this is accomplished by the implementation of watershed based Best Management Practices (BMPs) for agriculture, stormwater, stream bank and channel restoration as well as for BMP repair, upgrade or operation and maintenance of existing practices.

He noted that with the assistance of MS4 Engineer Sarah Boyce it has been determined the Township's Manifold Road Streambank & Floodplain Restoration Project ("Project") qualifies for funding under the Program. He concluded by stating the Project involves the restoration of a streambank and floodplain along Manifold Road for the purposes of reducing sedimentation, improving water quality, reducing seasonal flooding and complying with the PA DEP MS4 Program requirements.

Ms. Sarah Boyce came before the Board to discuss the aforementioned grant application and streambank restoration project along Manifold Road. She highlighted that the overall goal of the project is to reduce sediment load and erosion of the streambank. She noted the project will accomplish up to 20% of the sediment reduction level which is required per the Township's current MS4 permit. Township Manager Stanick highlighted the current grant timeline is delayed due to the pandemic. Mr. Burns inquired regarding the cost of the Manifold Road Streambank Restoration Project. A discussion concerning the project's scope and cost ensued. Mr. Weber inquired regarding the property owner along Manifold Road. Township Manager Stanick highlighted that the SMS Group has experienced flooding from the creek behind their property. He also noted this project is different from the storm sewer pipe replacement along Manifold Road that they are planning to have done. He concluded by noting the public-private partnership provides a unique and competitive application. A discussion regarding alternative grants ensued.

Mr. Murphy moved to authorize the application for a Watershed Restoration and Protection Program Grant for the Manifold Road Streambank and Flood Plain Restoration Project. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

9H: Motion Authorizing the Advertisement of a Public Hearing for the Consideration of a Text Amendment to Chapter 109 of the Township's Code Concerning Steep Slopes and Grading

Township Manager Stanick at the request of the Board of Supervisors, over the course of several meetings, the Planning Commission conducted a comprehensive review of the Township's regulations pertaining to steep slopes and grading. He stated that during its meeting on June 4, 2020 the Planning Commission completed its review and forwarded its evaluation to the Board of Supervisors recommending a comprehensive amendment to the Township's Grading Ordinance.

He highlighted the Board has been provided with a copy of the draft ordinance recommended by the Planning Commission. He noted that should the Board wish to move forward, it is recommended Staff be authorized to advertise the required public hearing (July 28th) for consideration of the ordinance.

Township Engineer Creagh noted the process and highlighted the revised ordinance is much more comprehensive than the Township's current regulations. He noted the proposed ordinance is heavily influenced by the recently updated North Strabane Township Ordinance.

Mr. Burns moved to authorize the advertisement of a Public Hearing for the consideration of a text amendment to Chapter 109 of the Township's Code concerning steep slopes and grading. Mr. Weber seconded the motion. The motion passed on a unanimous voice vote.

9I: Motion Approving a Memorandum of Understanding Between South Strabane Township and the Public Works Union, Local 272M Regarding Vacation Leave

Township Manager Stanick presented for the Board's consideration a Memorandum of Understanding between the Township and the Public Works Union extending the time to use vacation leave by 35 days due to the COVID-19 pandemic. He noted the extension of time is equivalent to the number of days that some employees of the Department were furloughed.

Mr. Burns moved to table the matter. Mr. Weber seconded the motion. The motion passed on a unanimous voice vote.

9J: Motion Approving Exhibit A to the Municipal Winter Traffic Services Agreement with PennDOT for the 2020-2021 Season

Township Manager Stanick presented for the Board's consideration Exhibit A to the Winter Traffic Agreement ("Agreement") with PennDOT for the 2020-2021 winter season. He stated that pursuant to the five-year Agreement approved in 2019, the Township will maintain the following State roads during the winter season:

- Lakeview Dr.
- Vance Station Rd.
- Zediker Station Rd.
- Manifold Rd.
- Davis School Rd.
- Oak Grove Rd.

He highlighted that Exhibit A of the Agreement lists the total cost PennDOT will pay to the Township to maintain the roads. He concluded by reporting the amount for 2020-2021 is \$24,376.65, an increase of 1.30% from the previous season.

Mr. Burns moved to approve Exhibit A to the Municipal Winter Traffic Services Agreement with PennDOT for the 2020-2021 Season. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

9K: Motion Renewing General Liability Insurance Coverage for the July 1, 2020 through July 1, 2021 Term

Township Manager Stanick reported that currently, the Township's insurance carrier is Argonaut Insurance Company, which provides coverage for: Property, Inland Marine, General Liability, Commercial Automobile, Umbrella, Public Officials Liability, Employment Practices Liability, Police Professional and Cyber Security. He highlighted that each year prior to the expiration of the policy period (July 1, 2019 through July 1, 2020 period), and in consultation with the Township's insurance broker Paul Barzd of B&W Insurance, the Township solicits proposals from insurance carriers to seek out the most competitive rates and coverage(s).

The Township received the following quotes presented by B&W Insurance:

- | | |
|------------------------------|-----------------|
| • Selective Insurance Group | \$65,298 |
| • Argonaut Insurance Company | \$68,200 |
| • All Risk | Non-competitive |
| • Liberty Mutual | Non-competitive |

He noted that due to the significant increase in premium should the Township stay with Argonaut (14.9%), it is recommended the Board accept Selective Insurance as the Township's insurance carrier for the period July 1, 2020 through July 1, 2021. The quote from Selective reflects a 10% increase in the annual premium from the prior year.

Mr. Burns moved to award the General Liability Insurance Coverage for the July 1, 2020 through July 1, 2021 term to Selective Insurance Group. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

9L: Motion Appointing an Alternate Township Representative to the Neighborhood Improvement Administrative Board

Township Manager Stanick reported that currently, Chair Moore serves as the Township's representative on the Victory Centre Neighborhood Improvement District Administrative Board. He stated the annual meeting is scheduled for Wednesday, July 24th at 1:30 p.m. and will be conducted online. He noted that as Chair Moore is unable to attend, it is recommended an alternate be appointed to represent the Township.

Mr. Weber moved to appoint Township Manager Stanick as the Alternate Township Representative to the Neighborhood Improvement Administrative Board. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

10. ADJOURNMENT

Mr. Weber moved to adjourn the meeting. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote and the meeting adjourned at 8:07 p.m.

Respectfully submitted,

Brandon J. Stanick
Township Manager