

**SOUTH STRABANE TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING**

July 26, 2022

APPROVED MEETING MINUTES

1. CALL TO ORDER

The July 26, 2022 Regular Meeting of the South Strabane Township Board of Supervisors (“Board”) came to order at 7:02 p.m. in the Meeting Room of the Municipal Building (550 Washington Road, Washington, PA 15301).

The following were present:

Board of Supervisors	Bob Weber, Chair; Mark Murphy, Vice Chair; Bracken Burns; Russell Grego; and Richard Luketich.
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Absent	None
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Also Present	Township Manager Brandon Stanick; Assistant to the Township Manager Jim Sutter; Fire Chief Jordan Cramer; Police Chief Drew Hilk; Finance Analyst Marie Coffman; Building Official Scott Heckman; Administrative Intern Paris Szalla; Township Solicitor Dennis Makel; Township Engineer Kevin Creagh; and Stenographer Sheila Rozanc.
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2. PLEDGE OF ALLEGIANCE

Chair Weber lead the Pledge of Allegiance.

Chair Weber reported the Board met in Executive Session on July 26, 2022 to discuss personnel and potential and ongoing litigation.

3. PUBLIC COMMENT

The Board allocates a period of time during this item for those individuals who would like the opportunity to address the Board on any matter. Each person addressing the Board of Supervisors is asked to limit their comments to a maximum of three (3) minutes.

Betty Haney, resident on Pierce Avenue, expressed her concerns regarding her interactions with the Police Department as a result of a dispute she had with a neighbor.

George Rowand, resident on Flint Drive and Strabane Manor HOA President, expressed his opinions regarding the proposed cul-de-sac parking restriction ordinance. He stated he understands it is tabled, but would still like to see restrictions applied to the roads in the Strabane Manor neighborhood. He stated he is aware of Mr. Grego’s interest in restricting parking during winter storm events and stated he is in favor of doing the same. He expressed concern regarding traffic safety in Strabane Manor.

Dale Flowers, resident on Shawnee Drive, shared his experience observing a tractor trailer having difficulty maneuvering within the Strabane Manor neighborhood. He stated residents seem to use the cul-de-sacs and streets as overflow parking.

Jimmy Stewart, resident on Arrowhead Drive, stated he shares the concerns of Mr. Rowand and Mr. Flowers. He expressed an opinion the Zoning Hearing Board could examine the issue of parking in cul-de-sacs. He stated cul-de-sacs allow drivers to safely turn vehicles around.

Charlene Scuvotti, resident on Pine Valley Road, stated she has previously expressed her concerns regarding the Meadows Landing Planned Residential Development (“PRD”) and that at the June 28, 2022 Board meeting, she had stated she would take legal action against the Township should the Board grant Meadows Landing Associates, LP. Final PRD Approval. She expressed her apologies to the Township residents for their tax dollars which will be used to defend against her land use appeal. She stated she had filed suit against the Township the previous day.

Marcia Deeb, resident on Fox Drive, stated she understands the concerns regarding on-street parking and expressed agreement with winter storm restrictions. She stated restricting parking just within cul-de-sacs is discriminatory. Ms. Deeb further expressed disappointment with communication in the Township and the tardy posting of the Board meeting’s agenda. Mr. Stanick stated the agenda is typically posted the Friday prior to the meeting; however, the agenda had been posted Monday.

Greg Nicodemus, resident on Balsam Drive, stated Peters and North Strabane Townships restrict parking on-street and within cul-de-sacs. He stated he is against any restrictions, but expressed his preference if any are to occur that all on-street parking be restricted or none at all.

4. CONSIDERATION OF MEETING MINUTES

Mr. Murphy moved to approve the Board of Supervisors Regular Meeting Minutes from June 28, 2022 as presented. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

5. FINANCIAL BUSINESS

The Board considered the following financial business:

- Payroll: \$ 135,396.03 (pay date of July 1, 2022)
- Payroll: \$ 128,019.04 (pay date of July 15, 2022)
- General Fund: \$ 276,058.05
- Liquid Fuels Fund: \$ 58,261.45
- Capital Improvement: \$ 82,048.72
- Escrow: \$ 1,766.47
- Sewage Enterprise: \$ 3,248.21
- **Total Expenditure:** \$ **684,797.97**
- Overtime costs for the period include:
 - Police: \$ 3,870.27
 - Fire: \$ 223.17
 - Public Works \$ 846.70
 - **Total OT:** \$ **4,940.14** (pay date of July 1, 2022)

○ Police:	\$ 2,079.06
○ Fire:	\$ 641.05
○ <u>Public Works</u>	<u>\$ 0.00</u>
Total OT:	\$ 2,720.11 (pay date of July 15, 2022)

General Fund:

- MRM Trust (Workers Compensation Municipal Risk Management Policy) \$ 43,816.77
- Municipal Employees Insurance Trust (August Coverage) \$ 54,905.85
- Selective Insurance Co of America (General Liability Insurance Renewal) \$ 35,389.00
- Youngblood Paving, Inc. (Tanger Blvd. Project – Pay App #1) \$ 40,410.00

Liquid Fuels:

- Youngblood Paving, Inc. (Bituminous Seal Coat) \$ 47,806.50

Capital Improvement:

- 1st Equipment Finance (1st of three Police 2022 Ford Interceptor SUVs) \$ 43,925.06
- KS StateBank (PW 2022 Ford F-600 w/ Dump Body, Plow & Spreader) \$ 38,123.66

Mr. Luketich moved to approve the payroll for the periods June 12 through June 25, 2022 and June 26 through July 9, 2022 and Bills for the period June 25, 2022 through July 22, 2022. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

6. ANNOUNCEMENTS AND RECOGNITION

Mr. Luketich presented and read aloud the following resolution honoring the 150th anniversary of Mt. Pleasant Presbyterian Church, located on Meyers Road:

**RESOLUTION RECOGNIZING THE 150TH ANNIVERSARY OF MT.
PLEASANT PRESBYTERIAN CHURCH**

**SOUTH STRABANE TOWNSHIP, WASHINGTON COUNTY,
PENNSYLVANIA**

WHEREAS, the congregation of Mt. Pleasant Presbyterian Church is celebrating its 150 year anniversary; and

WHEREAS, Mt. Pleasant Presbyterian Church, located on Meyers Road in South Strabane Township, consists of a group of individuals who are deserving of praise and commendation through their positive influence on South Strabane Township; and

WHEREAS, the present site has fostered congregational fellowship and worship since c.1852 when a structure known as Providence Chapel was constructed; and

WHEREAS, on the 2nd day of July, 1872 Mt. Pleasant Presbyterian Church was founded as a congregation by local farmers to put aside their chores for a brief time for the purposes of worship and fellowship; and

WHEREAS, the original congregation comprised approximately 28 charter members led by Reverend William Ewing; and

WHEREAS, the present congregation comprises 19 members, led by Reverend James Agnew, who continue to this day to gather to worship every Sunday; and

WHEREAS, the congregation of Mt. Pleasant Presbyterian Church has a strong history of contributing to the community through its regular support of Resurrection Power, City Mission, Avis Arbor, Washington Christian Outreach, Washington County Food Helpers, The Donnell House, Presbyterian Senior Care Benevolent Fund, Child Evangelism Outreach and Domestic Violence Services of Southwestern Pennsylvania.

NOW, THEREFORE, BE IT RESOLVED, that the South Strabane Township Board of Supervisors hereby honors Mt. Pleasant Presbyterian Church and joins in celebrating their 150th anniversary.

ADOPTED, this 26th day of July, 2022.

Reverend James Agnew received an executed copy of the resolution and, upon an invitation from Mr. Luketich, provided some additional background on the church's history and invited members of the Public to visit every Sunday at 11:00 a.m. Mr. Luketich stated the recent 150th anniversary celebration was well-attended and a positive experience for the community.

Mr. Murphy moved to amend the Agenda to add Item 9D a Motion Approving Operation and Maintenance Agreements with the Property Owners of 2005, 2007 and 2009 Moccasin Drive Permitting a Private Connection to the Township's Stormwater Management System. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

7. TOWNSHIP REPORTS

Municipal Separate Storm Sewer System (MS4) Report

The Board of Supervisors allocates a period of time during this item for comments regarding the topic of stormwater. Each person addressing the Board of Supervisors is asked to limit their comments to a maximum of three minutes.

Ms. Scuvotti inquired on why Meadows Landing Associates, LP. has not cleaned their stormwater basins since 2018 and expressed disappointment with the Township not enforcing this requirement.

Township Manager's Report

Township Manager Brandon Stanick reported the Tanger Boulevard Reconstruction Project is continuing with milling and paving scheduled to begin next week.

Secretary/Treasurer's Report

The following was transmitted to the Board through the Secretary/Treasurer's Report:

Minutes and Agendas:

- a) Planning Commission Meeting Minutes – June 2, 2022;
- b) Zoning Hearing Board Meeting Minutes – June 13, 2022;

- c) Planning Commission Meeting Agenda – July 7, 2022;
- d) Zoning Hearing Board Meeting Agenda – July 11, 2022; and
- e) Zoning Hearing Board Special Meeting Agenda – July 25, 2022

Reports and Publications:

- a) Finance Report – June 2022;
- b) Fire Department Report – June 2022;
- c) Building Department/Code Enforcement Report – June 2022;
- d) Police Department Report – May & June 2022;
- e) Tax Collector's Report & Interim Collection Only – June 2022;
- f) Animal Control Officer's Report – June 2022;
- g) Township Engineer's Report – July 26, 2022; and
- h) OR Public Notice, Liquor License, Simpson Home Occupation, Certificate of Occupancy and Condemnation Resolution Fire – July 12 & 26, 2022.

Correspondence:

- a) Letter dated June 21, 2022 from Sheila Gombita, Executive Director of Freedom Transit regarding local match funding for public transportation;
- b) Letter dated July 11, 2022 from Brandon Stanick, regarding a freestanding ground sign along Rt. 40 that is in violation; and
- c) Letter dated July 13, 2022 from Mike Sherrieb of WEWJA, regarding 189 Old Mill Blvd., Clean Express Auto Wash with 8.3 EDU's.

Township Solicitor's Report

Solicitor Dennis Makel reported his office has been working on matters related to litigation and drafting documents on behalf of the Township.

Township Engineer's Report

Township Engineer Kevin Creagh reported on the following activities:

Tanger Boulevard Reconstruction Project 454-18

- Youngblood Paving started work on the inlet repairs and guiderail replacement. Milling will start during the week of the 25th. Youngblood Paving has submitted Pay Application #1 in the amount of \$40,410.00 for your potential approval

Community Park 454-08

- KLH completed the as-builts of the forcemain for potential adoption by WEWJA.

Mr. Creagh stated the Board has received his report and noted Mr. Stanick had already mentioned the Tanger Boulevard Reconstruction Project. Upon a question from Chair Weber, Mr. Creagh stated the project had commenced the previous week with storm sewer and guide rail work. He went on to state the current schedule has them starting milling on August 2nd and paving on August 8th with the goal is to complete work prior to the week of August 15th to meet Tanger's request to finish prior to their "Back to School Sale" starting that week.

8. UNFINISHED BUSINESS

8A: Consideration of an Ordinance Restricting the Parking of Vehicles in Cul-de-sacs and Prescribing Penalties for Violation (Tabled)

Chair Weber stated the time to take action on this item has expired and no action will be taken this evening.

9. NEW BUSINESS

9A: Public Hearing to Consider a Conditional Use Application from Larry and Beth Simpson to Operate a Home Occupation, specifically Housekeeping or Custodial Services, located at 42 Manse Street in the R-4 Zoning District

Mr. Stanick reported on June 15, 2022 the Township received an application for Conditional Use Approval from Larry and Beth Simpson ("Applicant") to operate a Home Occupation, specifically Housekeeping or Custodial Services, located at 42 Manse Street ("Property") in the R-4 Zoning District. According to the Applicant, the business currently operates from the home of Larry Simpson's father, located in East Washington Borough. It will no longer be possible to continue operations at this location, and the Applicant desires to operate from the Property. The Applicant has provided letters of support from neighbors in East Washington Borough reflecting the existing operation.

Pursuant to Section 245-47 of the Zoning Code, Home Occupation is an authorized accessory use in the R-4 Zoning District as a Conditional Use. Home occupations are subject to the standards and criteria put forth in Section 245-129 of the Zoning Code. The Property is 0.34 acres in size and is improved with a single-family dwelling. It is located in the vicinity of Billy Bell Park and Laboratory Presbyterian Church in the Pancake Neighborhood. According to the Applicant, operations on the Property will be limited to the storage of equipment and supplies and loading and unloading activities at the beginning and end of the day taking approximately 30 minutes each time. According to the Applicant, all storage will be contained to the basement of the dwelling. Additionally, customers will not be visiting the site and no signage is proposed. The operation will include the assistance of one employee, who will arrive in the morning and leave at the end of the workday following unloading activities.

On July 7, 2022 the Planning Commission held a Public Hearing to consider the application. Following testimony from the Applicants and questions from Commissioners and members of the Public, the Planning Commission voted unanimously to recommend the Board approve the application.

Stenographer Sheila Rozanc swore in Larry and Beth Simpson.

Mr. Makel read the following items into the Public Record:

- Exhibit A – Request for Board Action;
- Exhibit B – Conditional Use Application dated June 15, 2022;
- Exhibit C – Survey of the Property;
- Exhibit D – Applicant request to waive requirement of Section 245-103A(1)(d) of the Zoning Code requiring a written calculation of the peak-hour trips generated;
- Exhibit E – Letter of support dated June 17, 2022 from Thomas O. Vreeland, Esq.;

Exhibit F – Letter of support dated June 22, 2022 from Robert A. & Joanne K. Coyle;
Exhibit G – Letter of support dated June 22, 2022 from Doug Kreny;
Exhibit H – Letter of support dated June 28, 2022 from Maryann Weinstein, East Washington Borough Council President;
Exhibit I – Section 245-129 of the Zoning Code listing the standards and criteria for Home Occupations;
Exhibit J – Staff Memorandum to Planning Commission dated July 1, 2022;
Exhibit K – Email of support dated July 12, 2022 from John & Gretchen Means;
Exhibit L – Proof of publication in the July 12 and July 19, 2022 editions of the Observer-Reporter; and
Exhibit M – Neighbor notification letter dated July 14, 2022.

Mr. Burns moved to enter Exhibits A-M into the Public Record. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

Larry Simpson read a prepared statement of their request. He stated they are a small family-run business that has been operating for 51 years with no disruptions. Recently, it has been necessary for his parents to move into assisted living and they would like to move their operations to the Property. Mr. Makel asked what type of cleaning is performed. Mr. Simpson stated it is typically janitorial work. Chair Weber asked if they perform commercial or residential cleaning. Beth Simpson stated they do both.

There were no comments from the Public.

Mr. Burns moved to close the Public Hearing. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

Mr. Burns moved approve the Conditional Use application from Larry and Beth Simpson to operate a Home Occupation, specifically Housekeeping or Custodial Services, located at 42 Manse Street in the R-4 Zoning District. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

9B: Motion Accepting the Results of the 2021 Fiscal Year Audit of the Former South Strabane Township Sanitary Authority

With the dissolution of the former South Strabane Township Sanitary Authority (“SSTSA”) in December 2021, the Township has taken ownership of several projects previously under their authority. Mr. Stanick provided an overview of the Township’s current obligations of the following projects: East Beau Street (1992), Lakeview/East Beau Street (2004), Racetrack Road (2006), Zediker Station (2009) and Floral Hill (2017).

Mr. Stanick invited Rich Tice of McCall, Scanlon & Tice, LLC to review the results of their audit of the former SSTSA. Mr. Tice reported there were no findings or issues and reported the following summary:

ASSETS

CURRENT ASSETS	\$ 788,728
PROPERTY, PLANT AND EQUIPMENT, NET	\$ 1,581,676
OTHER ASSETS	\$ 156,903
TOTAL ASSETS	\$ 2,527,307

LIABILITIES AND NET POSITION

CURRENT LIABILITIES	\$ 12,886
LONG-TERM LIABILITIES	\$ 670,982
TOTAL LIABILITIES	\$ 683,868
NET POSITION	\$ 1,843,439
TOTAL LIABILITIES AND NET POSITION	\$ 2,527,307

STATEMENT OF REVENUES AND EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2021

OPERATING REVENUES	\$ 73,623
OPERATING EXPENSES	\$ (84,136)
NONOPERATING REVENUES (EXPENSES)	\$ 29,827
CHANGE IN NET POSITION	\$ 19,314

Mr. Burns moved to accept the results of the 2021 Fiscal Year Audit of the former South Strabane Township Sanitary Authority. Mr. Murphy seconded the motion.

Mr. Murphy inquired on what assets the former SSTSA could own that are depreciating. Mr. Stanick stated these are assets that have not been conveyed to the Washington-East Washington Joint Authority.

The motion passed on a unanimous voice vote.

9C: Public Hearing to Consider: i) a Text Amendment to the Zoning Code to Require a New Certificate of Occupancy Upon a Change in Tenancy or Ownership of any Commercial Building; and ii) a Text Amendment to the Property Maintenance Code Prescribing Penalties in the Amount of \$300 to \$1,000 for Violations of Sections 108.4.1 and 108.5 of the International Property Maintenance Code, as Amended by Chapter 172 of the Township Municipal Code, Regarding Placard Removal and Prohibited Occupancy of Unsafe Structures and Equipment

Mr. Stanick reported, the Board had previously received a presentation at its June 14, 2022 Non-legislative meeting regarding an updated approach to building occupancies, inspections and condemnations from Building Official Scott Heckman and Fire Chief Jordan Cramer.

This updated approach was developed in response to several incidents in the Township. In order to implement this new approach, it is necessary to amend the Zoning and Property Maintenance

Codes. Specifically, Section 245-215A(3) of the Zoning Code, to require a Certificate of Occupancy upon a change in tenancy or ownership of a commercial structure, and Sections 108.4.1 and 108.5 of the International Property Maintenance Code, to prescribe penalties for the removal of condemnation placards or occupying a placarded structure.

At its July 7, 2022 meeting, after a Public Hearing, the Planning Commission unanimously recommended the Board approve the text amendment.

Ms. Rozanc swore in Fire Chief Jordan Cramer and Building Official Scott Heckman.

Mr. Makel read the following items into the Public Record:

Exhibit A – Request for Board Action;

Exhibit B – Draft of Proposed Ordinance; and

Exhibit C – Board of Supervisors Non-legislative Meeting Minutes (June 14, 2022).

Mr. Burns moved to enter Exhibits A-C into the Public Record. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

Mr. Makel asked why the Code required the proposed amendment. Mr. Heckman stated there have been many tenant changes occurring in the Township without their awareness. Chief Cramer stated the amendment would give them the opportunity to examine commercial structures upon any change in tenancy to ensure safety. He added this practice is very common. Mr. Makel asked if, in their opinion, adopting the amendment is in the best interest of the health, safety and welfare of the Township's residents. Chief Cramer and Mr. Heckman both answered in the affirmative. Mr. Stanick provided an overview of how the new approach will work in action. Chair Weber thanked Staff for bringing this matter to the Board.

Mr. Murphy moved to close the Public Hearing. Mr. Burns seconded the motion. The motion passed on a unanimous voice vote.

Mr. Burns moved to approve i) a Text Amendment to the Zoning Code to Require a New Certificate of Occupancy Upon a Change in Tenancy or Ownership of any Commercial Building; and ii) a Text Amendment to the Property Maintenance Code Prescribing Penalties in the Amount of \$300 to \$1,000 for Violations of Sections 108.4.1 and 108.5 of the International Property Maintenance Code, as Amended by Chapter 172 of the Township Municipal Code, Regarding Placard Removal and Prohibited Occupancy of Unsafe Structures and Equipment. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

9D: Motion Approving Operation and Maintenance Agreements with the Property Owners of 2005, 2007 and 2009 Moccasin Drive Permitting a Private Connection to the Township's Stormwater Management System

Mr. Stanick presented for the Board's consideration three agreements with the property owners of 2005, 2007 and 2009 Moccasin Drive in the Strabane Manor Neighborhood. The agreements authorize a connection to the Township's stormwater system along Moccasin Drive. Earlier this month, Public Works Director Russ Grego and Mr. Stanick met onsite at 2005 Moccasin Drive to review plans with the property owner to create a French drain system serving all properties that would connect to the underdrains that lay under the curb line of the street. This solution seeks to

collect the water in the rear yards and direct the flow through a pipe that connects to the Township's system. The attached agreements allow such connection and ensures the proper maintenance and operation of the private connection.

Ms. Paula Jones, resident on Moccasin Drive, stated the issue has worsened since Mr. Grego and Mr. Stanick had visited.

Mr. Burns moved to approve operation and maintenance agreements with the property owners of 2005, 2007 and 2009 Moccasin Drive permitting a private connection to the Township's stormwater management system. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

9E: Motion Amending Resolution #15-22 Granting Final Planned Residential Development Approval to Meadows Landing Associates, LP. for the Meadows Landing Planned Residential Development

Mr. Stanick presented for the Board's consideration a motion amending Resolution #15-22, which granted Final PRD approval for the Meadows Landing PRD. Pursuant to the Resolution, Meadows Landing Associates, LP. ("Applicant") must post a performance guarantee, execute the development agreement and meet the outstanding conditions of approval (the DEP NPDES Permit is all that remains) within 90 days or the approvals are revoked.

In conversations with the Applicant, the 90-day timeframe will most likely not be met given the NPDES Permit review by the DEP, as well posting a performance guarantee with the Township due to the inflationary impacts on the economy that may delay the start of construction. Mr. Stanick noted this provides the Applicant flexibility on when they can commence construction.

Mr. Burns moved to amend Resolution #15-22 granting Final Planned Residential Development Approval to Meadows Landing Associates, LP. for the Meadows Landing Planned Residential Development **by granting the Applicant one year to post a performance guarantee, execute the development agreement and meet outstanding conditions of approval. (Amended by the Board of Supervisors on 9/27/22)** Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

9F: Motion Amending the Comprehensive Fee Schedule Establishing a Fee for Solar Panels

Mr. Stanick reported currently, the Building Department issues building permits for any residential solar panel installations on roofs based on the square footage of the panel clusters being installed. The building permit for residential construction is \$0.75 per square foot, which is used to calculate the fees for solar panels. The average cost for a building permit for solar panels over the past four permits issued is approximately \$300 to \$500. Further research has yielded a recommendation of a flat permit fee of \$250 or less for small systems (under 15kW).

The average time it takes to review plans and inspect the installation of roof mounted residential solar panels is approximately two hours regardless of the size of the panel clusters. Because of this, Staff recommends the Board consider establishing a flat fee of \$75 for roof-mounted

residential solar panels. Additionally, this flat fee approach seeks to incentivize homeowners to utilize solar energy.

Also, it is recommended permits for commercial solar panel roof top installations remain on a square footage basis (\$1.00/square foot) due to the size, weight and possible structural alternation for these large systems. Regarding ground-mounted solar systems in either residential or commercial, it is recommended the fee remain on a square footage basis due to the complexity of the system and as the square footage of the panels increase so does review and inspection time (setbacks, footers, underground conduit, etc.).

In summary, should the Board wish to establish a new fee, the permit fees for solar panels would be:

- Residential Rooftop: \$75 flat fee
- Residential Ground: \$0.75/sq. ft. (no change)
- Commercial Rooftop: \$1.00/sq. ft. (no change)
- Commercial Ground: \$1.00/sq. ft. (no change)

Mr. Burns moved to amend the Comprehensive Fee Schedule establishing a fee for solar panels. Mr. Grego seconded the motion. The motion passed on a unanimous voice vote.

Upon a question from Mr. Luketich, Mr. Heckman stated the Township has not received any requests for the installation of wind power facilities. Mr. Luketich expressed his desire to see the Township implement something for wind power. Upon a question from Mr. Murphy, Mr. Stanick confirmed the residential rooftop panels would be subject to a flat permit fee.

The motion passed on a unanimous voice vote.

9G: Motion Approving a Memorandum of Understanding Between South Strabane Township and the United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial and Service Workers International Union, Local Union 272M Concerning Vacation Leave

Mr. Stanick presented for the Board's consideration a motion approving a Memorandum of Understanding ("MOU") with the Public Works Union, Local 272M, clarifying the change in vacation leave that was part of the 2022-2025 Collective Bargaining Agreement ("Agreement").

Pursuant to the Agreement, Public Works Employees are to start earning vacation leave every two weeks commensurate with their years of service – *Earn As You Go* – upon their very next anniversary date following the effective date of the Agreement. Before, vacation was earned each anniversary date in one lump sum. No other change to vacation leave is being proposed. In order to provide Public Works employees more time to plan for the upcoming change, it is recommended the Board approve the MOU to change the contract. The Union has already approved the proposed MOU.

Mr. Luketich moved to approve a Memorandum of Understanding Between South Strabane Township and the United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied

Industrial and Service Workers International Union, Local Union 272M Concerning Vacation Leave. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

9H: Motion Authorizing the Township to Enter Into a Lease Agreement for a Fire Command Vehicle

Chief Cramer reported during its May 10, 2022 Non-legislative Meeting, the Board directed Chief Cramer to move forward with the lease for a new command vehicle to replace the current Chevrolet Tahoe.

In June 2022, Chevrolet opened ordering for 2023 Tahoe SUVs and closed the portal within 24 hours. Unfortunately, the Fire Department was unable to secure a vehicle in that timeframe and without official motion from the Board.

In August, Ford will release pricing and begin taking orders for 2023 Expeditions and Explorers. Ford is expected to close the ordering portal quickly. Additionally, all manufacturers are expected to raise pricing significantly for 2023, including for government purchases. Because of this, it is requested that the Board move to approve a lease for an SUV to replace the 2015 Chevrolet Tahoe for no more than \$900/month and for anticipated delivery in 2023.

Mr. Burns moved to authorize the Township to enter into a lease agreement for a fire command vehicle. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

9I: Motion Approving Contracts for the Purchase of Gasoline and Diesel Fuel

Mr. Stanick stated this item is not yet ready for the Board's consideration.

9J: Resolution for the Disposition of Specific Public Records

Mr. Stanick reported pursuant to Resolution #11-18, a Resolution Declaring the Township's Intent to Follow the Schedules and Procedures for the Disposition of Records, establishes the Township's Disposal of Records Policy ("Policy") where acts of disposition are approved by resolution. However, resolutions are not necessarily required for disposing of records that meet the criteria outlined in the Policy. Because of the significant number of records accumulated over time, it is in the Township's best interest to document the disposition by resolution. The records proposed for destruction are listed in the proposed resolution per the categories of the Policy.

Mr. Luketich moved to approve the resolution for the disposition of specific Public Records. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

10. ADJOURNMENT

Mr. Luketich moved to adjourn. Mr. Grego seconded the motion. The motion passed on a unanimous voice vote. The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Brandon J. Stanick
Township Manager