

**SOUTH STRABANE TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING**

August 23, 2022

APPROVED MEETING MINUTES

1. CALL TO ORDER

The August 23, 2022 Regular Meeting of the South Strabane Township Board of Supervisors (“Board”) came to order at 7:01 p.m. in the Meeting Room of the Municipal Building (550 Washington Road, Washington, PA 15301).

The following were present:

Board of Supervisors Bob Weber, Chair; Mark Murphy, Vice Chair; Bracken Burns; Russell Grego (via Phone); and Richard Luketich.

Absent None

Also Present Township Manager Brandon Stanick; Assistant to the Township Manager Jim Sutter; Police Chief Drew Hilk; K9 Officer Keith Zenkovich; Officer Conner Cooley; Building Official Scott Heckman; Township Solicitor Dennis Makel; Township Engineer Kevin Creagh (via Zoom); and Stenographer Sheila Rozanc.

2. PLEDGE OF ALLEGIANCE

Chair Weber lead the Pledge of Allegiance.

Chair Weber reported the Board met in Executive Session on August 23, 2022 to discuss personnel and litigation.

3. PUBLIC COMMENT

The Board allocates a period of time during this item for those individuals who would like the opportunity to address the Board on any matter. Each person addressing the Board of Supervisors is asked to limit their comments to a maximum of three (3) minutes.

Henry Berdine, resident on Zediker Station Road, expressed his displeasure with the lack of public sewer service and internet access where he lives in the eastern part of the Township. Mr. Burns advised, in response to a question regarding how Supervisors are selected, they are elected by Township residents. Mr. Berdine inquired on the process for determining the new Fire Chief. Mr. Burns stated Chief Cramer is a highly qualified individual who was chosen by the Board upon the recommendation of the hiring committee after a comprehensive search.

Jeff Bull, a taxpayer of the Township via a property on N. Main Street, expressed his opinion regarding the lack of integrity by the Board and Township Staff. Mr. Bull then read a prepared statement critical of Mr. Stanick’s apparent negative representations of the Washington-East Washington Joint Authority’s (“WEWJA”) communication to the Board.

Judy Panasik resident on Green Crescent Drive, expressed her opinions regarding the agenda items pertaining to the disposition of Public records and the updated ballfield policy. She stated any Public records being disposed of should be digitized prior to destruction. Ms. Panasik then expressed concern over the possibility of a large number of games being played on the Township's ballfields with the proposed update to the policy.

Penny Steggles, resident on Floral Hill Drive, thanked Mr. Murphy for helping to coordinate the Pony League World Series. Ms. Steggles described the event as a success and expressed her pleasure in seeing several Township volunteers at the event.

4. CONSIDERATION OF MEETING MINUTES

Mr. Murphy moved to approve the Board of Supervisors Regular Meeting Minutes from July 26, 2022 as presented. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

Mr. Luketich moved to approve the Board of Supervisors Non-legislative Meeting Minutes from August 9, 2022. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

5. FINANCIAL BUSINESS

The Board considered the following financial business:

- Payroll: \$ 126,062.62 (pay date of July 29, 2022)
- Payroll: \$ 131,892.70 (pay date of August 12, 2022)
- General Fund: \$ 780,847.95
- Liquid Fuels Fund: \$ 2,998.19
- Escrow: \$ 2,828.67
- Sewage Enterprise: \$ 9,811.02
- **Total Expenditure: \$1,054,441.15**
- Overtime costs for the period include:
 - Police: \$ 5,079.60
 - Fire: \$ 0.00
 - Public Works \$ 212.52
 - **Total OT: \$ 5,292.12** (pay date of July 29, 2022)
- Police: \$ 5,725.56
- Fire: \$ 244.23
- Public Works \$ 1,320.93
- **Total OT: \$ 7,290.72** (pay date of August 12, 2022)

General Fund:

- Municipal Employees Insurance Trust (August Coverage) \$ 52,169.00
- Youngblood Paving, Inc. (Tanger Blvd. Project – Pay App #2 - Final) \$567,854.22
- Zions Bank (General Obligation Bond – Series 2019 PD/PW Bldg.) \$ 42,828.13

Mr. Luketich moved to approve the payroll for the periods July 10 through July 23, 2022 and July 24 through August 6, 2022 and Bills for the period July 23, 2022 through August 19, 2022. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

6. ANNOUNCEMENTS AND RECOGNITION

Presentation of Plaque of Appreciation to Washington Auto Mall

Mr. Murphy announced the Township will be honoring the Washington Auto Mall for their generous donation allowing the Township to recruit new K9 Reika. Upon a question from Chair Weber, K9 Officer Keith Zenkovich reported training had recently been completed and Reika's first official day was Monday.

7. TOWNSHIP REPORTS

Municipal Separate Storm Sewer System (MS4) Report

The Board of Supervisors allocates a period of time during this item for comments regarding the topic of stormwater. Each person addressing the Board of Supervisors is asked to limit their comments to a maximum of three minutes.

There were no comments from the Public.

Township Manager's Report

Township Manager Brandon Stanick reported the Secretary/Treasurer Report has been submitted for the Board's information.

Mr. Stanick stated the Washington County Township Officials Convention is scheduled on October 13, 2022 and asked any Supervisors who would like to attend to inform him so he can RSVP.

Mr. Stanick announced the recruitment for a new Finance Director has begun with a goal of hiring at the next meeting.

Secretary/Treasurer's Report

The following was transmitted to the Board through the Secretary/Treasurer's Report:

Minutes and Agendas:

- a) Planning Commission Meeting Minutes – July 7, 2022;
- b) Zoning Hearing Board Meeting Minutes – July 11, 2022;
- c) Zoning Hearing Board Special Meeting Minutes – July 25, 2022;
- d) Green Team Meeting Agenda – August 2, 2022;
- e) Planning Commission Meeting Agenda – August 4, 2022; and
- f) Zoning Hearing Board Meeting Agenda – August 8, 2022.

Reports and Publications:

- a) Finance Report – July 2022;
- b) Building Department/Code Enforcement Report – July 2022;
- c) Police Department Report – July 2022;
- d) Tax Collector's Report & Interim Collection Only – July 2022;
- e) Animal Control Officer's Report – July 2022;
- f) Township Engineer's Report – July 26, 2022;
- g) OR Public Notice, Liquor License for Cracker Barrel and SSTSA Audit – August 9 & 16, 2022;
- h) KLH Engineers, 2022 Annual Golf Outing and Dinner – September 2, 2022;

- i) PSATS News Bulletin- August 2022;
- j) Messages from Mockenhaupt – July 2022
- k) DODGE Data & Analytics – August 2022;
- l) PennDOT Moving Forward – Summer 2022;
- m) Tomorrow, Wash. Co. Conservation Dis. Newsletter – June 2022, Vol. 52, Issue 2; and
- n) News Release dated August 16, 2022 from Wash. Co. Planning Commission regarding an update to its Comprehensive Plan.

Correspondence:

- a) Letter dated July 22, 2022 from Bob Weber to U.S. Census Bureau regarding the dispute of housing counts for the 2020 tabulation;
- b) Email dated July 26, 2022 from Jennifer Heckert, PA Dept. of Revenue, Gaming Division, regarding local share assessment payment notification;
- c) Letter dated July 29, 2022 from Brandon Stanick, regarding Thomas Campbell Resident Enhancement Activity Project;
- d) Letter dated July 30, 2022 from Leah Tornabene, President of Brady's K9 Fund, regarding the donation of LOF Streetfighter ballistic vest to K9 Reika;
- e) Letter dated August 3, 2022 from Joy Ruff, Executive Director of LGA thanking the Township for its donation;
- f) Letter dated August 8, 2022 from Brandon Stanick to WEWJA regarding outstanding agreements; and
- g) Letters dated August 17, 2022 from PennDOT regarding its Local Municipal Involvement Process Meeting, Existing Residual Wastes Disposal Impoundment for Amwell and Chariers Townships.

Township Solicitor's Report

Solicitor Dennis Makel reported his office has been working on matters related to land use, zoning, sewage, litigation and development.

Township Engineer's Report

Township Engineer Kevin Creagh reported on the following activities:

Tanger Boulevard Reconstruction Project 454-18

- Youngblood Paving has completed milling, paving and line striping on this project. Youngblood Paving has submitted Pay Application #2 (Final) in the amount of \$567,844.52 for your potential approval

Community Park 454-08

- KLH completed the as-builts of the forcemain for potential adoption by WEWJA.

Developer Reviews

- KLH completed the review of the Washington Penn Plastics addition for the Planning Commisison.

Mr. Creagh stated the Tanger Boulevard Reconstruction Project was completed on August 12th.

8. UNFINISHED BUSINESS

There was no unfinished business.

9. NEW BUSINESS

9A: Public Hearing to Consider a Resolution Approving a Transfer of Restaurant Liquor License No. 20979 from Victory Hill Gun Club, Inc. of Carroll Township to CBOCS Pennsylvania, LLC (d/b/a/ Cracker Barrel Old Country Store) for a Restaurant located at 1008 Trinity Circle, Washington, PA 15301

Mr. Stanick reported the Township received a letter dated July 7, 2022 from Kenneth McDermott, legal counsel for CBOCS Pennsylvania, LLC (d/b/a/ Cracker Barrel Old Country Store) (“Applicant”), requesting the Township approve an inter-municipal transfer of Restaurant Liquor License No. 20979 for the restaurant located at 1008 Trinity Circle (“Restaurant”). More specifically, the requested transfer is from Victory Hill Gun Club, Inc. at 135 Jones Lane in Carroll Township.

According to the submitted materials, the Applicant will begin adding limited alcohol service to certain Pennsylvania locations to complement the existing menu. The alcohol service will consist of a small menu of beer, wine and cocktails for on-site consumption with meals.

Stenographer Sheila Rozanc swore in Toby Metzger, manager of the Restaurant, at this time.

Township Solicitor Dennis Makel read the following items into the Public Record:

Exhibit A – Request for Board Action;

Exhibit B – Proposed Resolution;

Exhibit C – Letter requesting approval of the request from Ken McDermott; and

Exhibit D – Proof of Publication in the August 9 and August 16, 2022 editions of the Observer-Reporter.

Mr. Burns moved to enter Exhibits A-D into the Public Record. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

Mr. McDermott submitted additional documents, which were labeled Exhibits E.1 through E.4, and distributed copies to the Board. Mr. McDermott provided an opening statement, stating he and Mr. Metzger are in attendance on behalf of the Applicant to request approval of an inter-municipal liquor license transfer. He stated the Applicant is adding limited alcohol offerings to their menu as a result of direct feedback from customers. They have begun rolling out this service in other states and are now focusing on stores in Pennsylvania. Mr. McDermott stated the Restaurant would be one of the first in the state to offer alcohol service. He noted approval from the Pennsylvania Liquor Control Board (“PLCB”) will also be required.

Mr. McDermott emphasized the alcohol menu would be limited. He directed the Board to his submitted materials, which provide a representative sample menu. He stated the service would only include a small number of beers, wines and mimosas and that all offerings are pre-packaged. He stated there would be no major changes to the store with no bar being constructed. He stated there would be no live music and the hours will remain consistent with what is currently in place. Mr. McDermott stated the alcohol service is meant to supplement existing operations. Mr.

McDermott concluded his opening statement by respectfully requesting the Township approve the liquor license transfer.

Mr. Stanick noted the submitted materials referenced six-packs for sale and requested clarification if the Applicant proposes to sell for off-site consumption, in addition to on-site consumption. Mr. Metzger stated there are no plans to sell for off-site consumption. Mr. McDermott stated the license gives them the privilege to sell for off-site consumption, but reiterated the Applicant has no plans to do so. He stated the sample menu is from a different state. Mr. Murphy asked if the Township was permitted to supersede the PLCB and attach a condition restricting the sale of alcohol for off-site consumption. Mr. Makel stated the Township would not be able to require such a condition. Mr. McDermott added the sale of wine for off-site consumption requires an additional permit, which the Applicant does not plan to pursue.

Upon a question from Chair Weber, Mr. Metzger confirmed he manages the Restaurant. Chair Weber asked if he surveyed his customers on this matter. Mr. Metzger stated he did not personally do this, but the home office had received comments via a feedback line provided on all receipts. Mr. Luketich asked for clarification if this feedback was received from customers visiting this particular Restaurant. Mr. Metzger stated it was from all Pennsylvania stores. Chair Weber asked for clarification on who was asking for alcohol service at this location. Mr. Metzger stated customers working in the oil and gas industry have communicated their preference for a beer with their meal.

Mr. Metzger stated the Restaurant is open 7:00 a.m. through 9:00 p.m. every day except Friday and Saturday upon a question from Mr. Luketich. Mr. Metzger confirmed they would serve alcohol to an individual who ordered it with their breakfast. He noted hearing mimosas are popular in the morning. Mr. Metzger stated the addition of alcohol service would enhance the experience for some diners and would likely draw in new customers. Mr. Luketich stated he considers Cracker Barrel, as well as Eat'n Park and Bob Evans, to be family restaurants and expressed skepticism over whether those who often frequent these restaurants want alcohol served. Mr. Metzger confirmed they have no specific data showing people visiting the Restaurant in South Strabane asked for alcohol service upon a question from Mr. Luketich.

Mr. Grego stated there are a limited number of family restaurants in the Township but stated he would likely seek other options when out with his family if the Restaurant began serving alcohol. Mr. Luketich reiterated his opinion Cracker Barrel is not an appropriate location for alcohol sales because it is considered a family restaurant. Chair Weber asked why they did not survey customers of the Restaurant in South Strabane specifically. Mr. Metzger stated the Restaurant was part of the survey, but he was not provided any specific data. He noted the Applicant is looking to expand alcohol sales throughout Pennsylvania. Mr. Luketich expressed skepticism alcohol service would significantly increase the Restaurant's business, noting how busy they currently are on weekends.

Mr. McDermott reiterated the alcohol service is a complement to the existing menu. Mr. Luketich stated he does not think of alcohol when he thinks Cracker Barrel. Mr. McDermott responded, stating he is likely in the majority, but the Applicant is responding to a demand from customers.

Mr. Murphy asked if there would be a limit on the number of drinks available to purchase. Mr. Metzger stated there will be a limit and he is of the belief it is four drinks. Mr. McDermott stated

there will be responsibility on the part of the Restaurant for servers to check identification and ensure visibly intoxicated individuals are not being served. He added servers will be given internal alcohol and PLCB training.

Mr. McDermott stated he has a few additional questions for his client. Mr. Makel noted the additional submitted exhibits still need to be entered into the Public Record.

Mr. Murphy moved to enter Exhibits E.1-E.4 into the Public Record. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

Upon questioning from Mr. McDermott, Mr. Metzger stated he has worked at the Restaurant for four years and described his responsibilities as store manager. Mr. Metzger stated they earn \$5 million in revenue between the dining and retail portions of the Restaurant. Mr. Metzger confirmed the Restaurant is located in a commercial area not in proximity to any schools, playgrounds or churches and they do not currently serve alcohol. Mr. Metzger stated receipt of a liquor license would not result in the installation of a bar or any change from the existing hours of operation (7:00 a.m. through 9:00 p.m. Sunday through Thursday and 7:00 a.m. through 10:00 p.m. on Friday and Saturday). Mr. Metzger stated they would serve a limited selection of beer, wine and premixed spirits.

Mr. Metzger described the sample menus presented in Exhibits E.2 through E.4 indicating they show the different alcohol offerings, calories and price. He stated they are representative of the offerings the Restaurant would sell. Mr. Metzger stated all alcohol sales would be table service and customers would be required to show identification displaying proof of age in order to purchase alcohol. Mr. Metzger stated there would be no other significant changes to the Restaurant's menu or store itself.

There were no comments from the Public.

Mr. Burns moved to close the Public Hearing. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

Mr. Burns moved to approve the resolution approving a transfer of Restaurant Liquor License No. 20979 from Victory Hill Gun Club, Inc. of Carroll Township to CBOCS Pennsylvania, LLC (d/b/a/ Cracker Barrel Old Country Store) for a restaurant located at 1008 Trinity Circle, Washington, PA 15301. Mr. Murphy seconded the motion. Chair Weber called for a roll call vote:

Ayes: Mr. Burns and Mr. Murphy

Nays: Mr. Grego, Mr. Luketich and Chair Weber

The motion failed by a 3-2 vote.

9B: Resolution Granting Preliminary and Final Land Development Approval to Washington Penn Plastic Co., Inc. for an Office Expansion located at 2080 N. Main Street in the I-1 Zoning District

Mr. Stanick reported on July 21, 2022, the Township received an Application from Washington Penn Plastic Co., Inc. (“Applicant”) for Preliminary and Final Land Development Approval for an office expansion at the facility located at 2080 N. Main Street (“Property”) in the I-1 Zoning District.

The Property is currently occupied by the Washington Penn Plastic Arden facility and off-street parking for approximately 120 vehicles. The existing structure is approximately 167,200 square feet and used for light manufacturing activities and offices. The Applicant wishes to construct an addition to the existing facility, 405 square feet in size.

At its August 4, 2022 meeting, the Applicant presented their application and responded to questions from the Planning Commission. Subsequently, the Planning Commission unanimously recommended Preliminary and Final Land Development approval be granted.

Mr. Burns moved to approve the resolution granting Preliminary and Final Land Development approval to Washington Penn Plastic Co., Inc. for an office expansion located at 2080 N. Main Street in the I-1 Zoning District. Mr. Luketich seconded the motion.

In response to a question from Mr. Murphy, Greg Banner, representing the Applicant, stated the new space will be used for storage.

The motion passed on a unanimous voice vote.

9C: Motion Approving an Agreement with NVR, Inc. (Burkett Manor PRD) Regarding the Issuance of a Dry Permit for the Construction of Model Units

Mr. Stanick reported the Township is in receipt of a request from NVR, Inc., (“Builder”) to enter into a Dry Permit Agreement (“Agreement”) for the construction of the single-family detached model unit and the single-family attached townhome model unit. Pursuant to the Building Code, building permits cannot be issued without sanitary sewer and potable water connections. The Builder has expressed a concern for receiving its pipe in a timely manner due to supply chain delays which would delay the construction of the model units. The Agreement allows the Township to issue building permits for the two model units without the sewer and water connections; however, the connections must be in place prior to the issuance of occupancy permits.

Mr. Burns moved to approve an agreement with NVR, Inc. (Burkett Manor PRD) regarding the issuance of a dry permit for the construction of model units. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

9D: Motion Approving a Boundary Change between the City of Washington and South Strabane Township

Mr. Stanick presented for the Board's consideration a motion approving a boundary change with the City of Washington ("City") regarding their annexation of the Washington High School football stadium ("Stadium"), owned by the Washington School District ("School District").

In 2016, the School District approached the City and Township requesting the municipal boundary be adjusted so the entirety of the Stadium would be in the City and under its jurisdiction. The municipal boundary currently bisects the Stadium. The purpose of the request from the School District was to eliminate any uncertainty regarding which jurisdiction had authority over various incidents requiring police and fire services. On November 9, 2016, the Township accepted the request from the City to establish the municipal boundary line so the entirety of the Stadium would be located in the City. The motion before the Board would finalize the process and result in the Stadium property lying fully within the City.

Mr. Makel stated this matter predates his tenure as Township Solicitor, however it is a matter the Board agreed to in 2016. He stated he has no legal concerns regarding the proposed boundary change and recommends approval.

Mr. Luketich moved to approve a boundary change between the City of Washington and South Strabane Township. Chair Weber seconded the motion.

Mr. Burns asked if there should be any consideration regarding mineral rights in the portion the Township is transferring. He referenced a previous land transfer to the City of Washington which is now benefitting financially from oil/gas drilling. Mr. Makel stated the motion can be amended to only affect the surface rights. Mr. Luketich asked how this may affect the amount of money the Township receives through Act 13. Mr. Makel stated there would be minimal if any impact as that funding is determined by population and production. A discussion ensued regarding the Township's interests in the oil/gas and mineral rights in the land being transferred to the City.

Mr. Luketich amended his motion to approve the boundary change between the City of Washington and South Strabane Township with the condition the Township agrees to the transfer of surface rights, but retains oil/gas and mineral rights under the ground being annexed. Chair Weber seconded the amended motion.

Mr. Murphy expressed a desire to table the motion due to an indistinct map providing ambiguity over how much land the City is annexing. The area in question was brought up on the Washington County Parcel Viewer for examination. A discussion ensued regarding the specific area to be annexed.

Mr. Burns moved to table the matter. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

9E: Motion Authorizing a Lien on the Property located at 1010 Idaho Street for Violation of Section 302.4 of the International Property Maintenance Code, as amended by Section 172-3G of the Township Municipal Code, for Grass Exceeding Eight (8) Inches in Height

Upon a question from Chair Weber, Building Official Scott Heckman confirmed this is a repeated problem.

Mr. Burns moved to authorize a lien on the property located at 1010 Idaho Street for violation of Section 302.4 of the International Property Maintenance Code, as amended by Section 172-3G of the Township Municipal Code, for having grass exceeding eight (8) inches in height. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

9F: Resolution amending the Township's Ballfield Usage Policy

Mr. Stanick reported the Township has received several requests to play games on the ballfields. Following meetings with Mr. Murphy and Mr. Grego, the attached ballfield usage policy ("Policy") has been prepared for the Board's consideration. Mr. Stanick noted the policy was developed with consideration of the additional impact games have on park facilities and requires a pavilion rental for games occurring on weekends and restricts certain age groups from certain fields for practice due to their impact. Mr. Stanick added there are updated scheduling procedures and requirements as well and the new policy removes a previous restriction on banners and signs. The policy also delineates responsibilities of the Township and users.

Upon a question from Mr. Luketich, Mr. Stanick confirmed a pavilion rental on the weekend would be required to rent the field as well. Mr. Murphy proposed the presented policy be amended to clarify Community Park may be used for practice and games. He also noted there should be additional age restrictions on the field at Billy Bell Park to restrict it to boys aged 10 and under and girls aged 12 and under. He noted the poor condition of the field at Driscoll Park and asked Mr. Stanick if anyone uses it. Mr. Stanick stated they have received interest from groups in the past. Mr. Murphy recommended restricting the age groups permitted to use the Driscoll Park field to those aged 4 through 6. Upon a question from Mr. Luketich, Mr. Grego clarified these reservations are for organized groups.

Mr. Murphy moved to approve the resolution amending the Township's Ballfield Usage Policy with the condition the presented policy is amended to clarify the Community Park field may be used for practice and games and certain age restrictions are put into place for the fields at Billy Bell Park and Driscoll Park. Mr. Burns seconded the motion. The motion passed on a unanimous voice vote.

9G: Resolution for the Disposition of Specific Public Records

Mr. Stanick reported pursuant to Resolution #11-18, a Resolution Declaring the Township's Intent to Follow the Schedules and Procedures for the Disposition of Records, establishes the Township's Disposal of Records Policy ("Policy") where acts of disposition are approved by resolution. However, resolutions are not necessarily required for disposing of records that meet the criteria outlined in the Policy. Because of the significant number of records accumulated over time, it is

in the Township's best interest to document the disposition by resolution. The records proposed for destruction are listed in the proposed resolution per the categories of the Policy.

Mr. Stanick reported that the records to be disposed are grading permits and earth disturbance inspection reports from 1996 through 2004. Mr. Burns asked if these records are stored electronically. Mr. Stanick stated they are not. He added the grading permits themselves are a trigger for earth movement already documented in erosion and sedimentation control plans. Further, the permits in question are for older developments. Mr. Stanick stated there is no administrative value to retaining these records in any form. Mr. Burns noted Planning Commission Meeting Minutes are listed in the records.

Mr. Murphy moved to approve the resolution for the disposition of specific public records. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

9H: Motion Approving Contracts for the Purchase of Gasoline and Diesel Fuel

Mr. Stanick reported earlier this year, no bids were received for diesel fuel for first or second bids. The Township is now able to negotiate and enter into a contract for the purchase of goods and materials.

The Township received two phone quotes resulting in the following:

- CR Augenstine, Inc.: Market rate + \$0.10/gallon
- Kehm Oil (current provider): Market rate + \$0.095/gallon

It is recommended the Board motion to enter into a contract with Kehm Oil for diesel fuel delivered at the Public Works facility in the amount of \$0.095/gallon over the market rate.

Mr. Murphy moved to approve contracts for the purchase of diesel fuel from Kehm Oil at the market rate plus \$0.095 per gallon. Mr. Luketich seconded the motion.

Mr. Burns inquired on why the Township pays above the market rate. Mr. Stanick advised the overage covers the costs of transportation, labor, etc.

The motion passed on a unanimous voice vote.

9I: Motion Approving the 2023 Budget Calendar

Mr. Stanick presented for the Board's consideration the following schedule of meetings for the purposes of preparation of the 2023 Budget:

- Monday, October 3rd at 6:00 p.m.
- Tuesday, October 11th at 6:00 p.m.
- Monday, October 17th at 6:00 p.m.
- Thursday, October 27th at 6:00 p.m.
- Wednesday, November 2nd at 6:00 p.m. (incorrectly stated as Wednesday, November 4th)
- Tuesday, November 22nd at 7:00 p.m. (Tentative approval at Regular Meeting)
- Tuesday, December 13th at 7:00 p.m. (Final approval at Regular Meeting)

Mr. Luketich moved to approve the 2023 Budget Calendar. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

9J: Motion Establishing Trick-or-Treat Hours for Halloween 2022

Mr. Murphy moved to establish Monday, October 31, 2022 from 5:30 p.m. through 7:00 p.m. as trick-or-treat hours in South Strabane Township. Mr. Burns seconded the motion. The motion passed on a unanimous voice vote.

10. ADJOURNMENT

Mr. Murphy moved to adjourn. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote. The meeting adjourned at 8:14 p.m.

Respectfully submitted,

Brandon J. Stanick
Township Manager