

**SOUTH STRABANE TOWNSHIP
BOARD OF SUPERVISORS REORGANIZATION MEETING**

JANUARY 4, 2021

APPROVED MEETING MINUTES

1. CALL TO ORDER

The January 4, 2021 Reorganization Meeting of the South Strabane Township Board of Supervisors (Board) came to order at 7:00 p.m. in the Mae C. Reynolds Meeting Room of the Municipal Building (550 Washington Road).

The following were present:

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| Board of Supervisors | Richard Luketich, Vice Chair; Bracken Burns; Mark Murphy; and Robert Weber |
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| Also Present | Township Manager Brandon Stanick; Assistant to the Township Manager Patrick Conners; Police Chief Hilk; and Code Enforcement Officer Jim Barnes, via Zoom. |
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| Not Present | Thomas Moore, Chair |
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The meeting was broadcast over Zoom.

2. PLEDGE OF ALLEGIANCE

Vice Chair Luketich led the Pledge of Allegiance.

3. PUBLIC COMMENT

There were no Public Comments.

4. REORGANIZATION ITEMS

Board of Supervisors Chair: Mr. Weber moved to open nominations for Chair of the Township Board of Supervisors for 2021. Mr. Murphy seconded the motion. Mr. Luketich nominated Robert Weber for Chairman. With there being no further nominations, Mr. Murphy moved to close nominations. Mr. Weber seconded the motion. The motion passed on a unanimous voice vote.

Mr. Murphy moved to appoint Robert Weber as Chair for the 2021 year. Mr. Burns seconded the motion. The motion passed on a unanimous voice vote. Mr. Weber thanked members of the Board for the opportunity to serve as Chair for 2021.

Board of Supervisors Vice Chair: Mr. Luketich moved to open nominations for Vice Chair of the Township Board of Supervisors for 2021. Mr. Murphy seconded the motion. Mr. Luketich nominated Mark Murphy for Vice Chair. With there being no further nominations, Mr. Luketich moved to close the nomination process. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

Mr. Luketich moved to appoint Mark Murphy as Vice Chair for the 2021 year. Mr. Weber seconded the motion. The motion passed on a unanimous voice vote.

2021 Board of Supervisors Meeting Date and Time: Mr. Weber moved to hold Regular Meetings of the Board of Supervisors on the fourth Tuesday of every month at 7:00 p.m. with the exception of December 14th and Legislative meetings on Tuesdays at 10:00 a.m. on February 9th May 11th August 10th and December 7th in the Mae C. Reynolds Meeting Room of the Municipal Building for 2021. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

Use Roberts Rules of Order as Guidelines: Mr. Luketich moved to use Roberts Rules of Order as a guideline for parliamentary procedure during meetings. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

Township Manager/Secretary Treasurer/Pension Fund Administrator and Zoning Officer: Mr. Murphy moved to re-appoint Brandon Stanick as Township Manager, Secretary Treasurer, Pension Fund Administrator, and Zoning Officer. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

Township Solicitor, Township Labor Counsel, and Zoning Board Hearing Solicitor: Mr. Luketich moved to re-appoint Makel & Associates as Township Solicitor, Campbell, Durrant, Beatty, Pumbo and Miller as Township Labor Counsel and Smider and Associates to serve as Zoning Hearing Board Solicitor for the 2020 year. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

Public Works Negotiations Committee: Mr. Luketich moved to appoint himself and Mr. Murphy to serve on the Public Works Negotiations Committee. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

Fire Department Negotiations Committee: Mr. Luketich moved to nominate himself and Mr. Burns to serve on the Fire Department Negotiations Committee. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

Assistant Secretary/Treasurer and Assistant Zoning Officer: Mr. Murphy moved to reappoint Patrick Conners as Assistant Township Secretary/Treasurer and Assistant Zoning Officer. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

Emergency Management Coordinator: Mr. Luketich moved to reappoint Scott Reese as the Township's Emergency Management Coordinator. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

Animal Control Officer: Mr. Murphy moved to re-appoint Animal Control Services to serve as Animal Control Officer. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

Tax Collector: Mr. Luketich moved to reappoint Keystone Collections as Local Services/Delinquent Tax Collector for 2021 and Ms. Laura Keisling as Mercantile/Delinquent Tax and Per Capita/Delinquent Tax Collector for the 2021 calendar year. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

Certified Public Accountant as Auditor: Mr. Luketich moved to reappoint Cypher and Cypher, CPA to conduct the 2020 Year Audit. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

Township Engineer: Mr. Murphy moved to re-appoint KLH Engineers, Inc. as the Township Engineer for 2021. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

Alternate Engineer & MS4 Engineer: Mr. Murphy moved to reappoint Harshman CE Group, LLC as the Alternate Township Engineer and MS4 Engineer. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

Washington County Tax Collection District Representatives: Mr. Luketich moved to reappoint Brandon Stanick as the Township's Representative and Patrick Conners as Alternate Representative on the Washington County Tax Collection District Board of Delegates. Mr. Murphy seconded the motion. The motion passed on the following roll call vote.

Ayes: Burns, Luketich, Murphy, Weber

Nays: None

Washington County Sewage Council Representatives: Mr. Luketich moved to appoint Brandon Stanick as the Township's Representative and Patrick Conners as the Township's Alternate Representative on the Washington County Sewage Council. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

PSATS Convention Voting Delegates: Mr. Weber moved to appoint Mr. Luketich to serve as the Township's Delegate and Mr. Murphy to serve as Alternate Delegate and certify all Supervisors, Township Manager, and PW Director as attendees for the 2021 PSATS Convention. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

5. CONSIDERATION OF REGULAR & SPECIAL MEETING MINUTES – DECEMBER 15 & 30, 2020

Mr. Luketich moved to approve the December 15, 2020 Board of Supervisors Regular Meeting Minutes as presented. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

Mr. Luketich moved to approve the December 30, 2020 Board of Supervisors Special Meeting

Minutes as presented. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote.

6. ANNOUNCEMENTS

Township Manager Stanick reported the next Board of Supervisors Meeting will be held on January 26, 2021.

7. NEW BUSINESS

7A: Motion Renewing an Employment Agreement with the Police Chief

Township Manager Stanick reported that before the Board is an employment agreement with Police Chief Hilk for the 2021 year with an annual salary of \$92,003.18 (salary increase for 2021 is 3.25%, reflective of the wage increase for police officers for 2021 as the contract states).

Mr. Murphy moved to renew an Employment Agreement with Police Chief Hilk. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

7B: Resolution Setting the Salary for the Township Manager in 2021

Township Manager Stanick reported that pursuant to Section 1301 of the Second-Class Township Code, as well as Township Ordinance #2-88, the compensation of the Township Manager is to be set by Resolution each year. He noted that attached for the Board's consideration is a Resolution Setting the Township Manager's Salary for 2021 at \$93,359.20

Mr. Murphy moved to approve a Resolution setting the Salary for the Township Manager in 2021 at \$93,359.20. Mr. Luketich seconded the motion. The motion passed on a unanimous voice vote.

8. ADJOURNMENT

Mr. Luketich moved to adjourn the meeting. Mr. Murphy seconded the motion. The motion passed on a unanimous voice vote and the meeting adjourned at 7:22 p.m.

Respectfully submitted,

Brandon J. Stanick
Township Manager