

South Strabane Township Sanitary Authority

Meeting Minutes

Wednesday, August 26, 2020 5PM

The South Strabane Township Sanitary Authority Board met for the regular monthly meeting Wednesday, August 26, 2020 at 5 PM in the Mae C. Reynolds Meeting Room at the Township building, 550 Washington Road, Washington, Pennsylvania, 15301.

The meeting was called to order at 5:03 PM by Chairman Ron Carrola.

Present: Chair Ron Carrola, Vice-Chair Ed Mazur who entered the meeting at 5:11 PM, Secretary/Treasurer Cynthia A. Rossi, Donna Fox, Solicitor Josh Carroll and Eric Tissue of KHL Engineers, Inc.

Approval of the July 22, 2020 Minutes: Motion by Ms. Fox for approval of the July 22, 2020 Minutes. Second by Mr. Mazur. Motion carried by unanimous voice vote.

Visitors: There were no visitors.

Public Comments: There were no public comments.

Treasurer's Report: The financial report for July 2020 was presented. Motion by Ms. Fox to accept the reports as submitted and file for audit. Second by Mr. Carrola. Motion passed by unanimous voice vote. Motion by Ms. Fox to pay the bills as presented. Second by Mr. Mazur. Motion carried by unanimous voice vote. Ms. Rossi provided an update on the progress of the 2019 audit. She asked for board approval of Houston and Associates' completion of information for the Audit. Motion by Mr. Carrola to proceed as indicated by the Treasurer. Second by Ms. Fox. Motion carried by unanimous voice vote. Following a recommendation by Ms. Rossi, a motion to transfer \$25,000 from the general checking account to the CD at Slovenian Savings and Loan was made by Mr. Mazur. Second by Ms. Fox. Motion carried by unanimous voice vote.

Secretary's Report: The Secretary reported she prepared and delivered all information requested by the Auditor for testing the 2019 Audit and is working ahead to prepare base information for the 2020 Audit. She worked with the Solicitor regarding status of payments for an East Beau Street property. To date there have been 23 of the estimated 32 tap-ins for 2020.

Solicitor's Report: Mr. Carroll will meet with the East Beau Street resident to clarify the monthly payment amount due and the attendant amortization schedule. He discussed the status of documentation of the transfer of the Windsor Highlands pump station to WEWJA. He reported on communication with the railroad regarding a one time payment. He reported although 2018

payments made by a Floral Hill resident had been incorrectly allocated, the correct pay-off amount was made and there is no outstanding amount due.

Engineer's Report: Mr. Tissue reported on work with the Conservation District for the Force Main Replacement Project. There was additional discussion of a one time payment with the railroad. KLH is working with the WEWJA to develop a master sewer plan for the next 20 years. He announced that he will retire at the end of 2020. Following discussion about his replacement, Mr. Tissue said he will introduce his proposed replacement at the September meeting. The GIS map continues as a work in progress.

Unfinished Business: There was no unfinished business.

New Business: There was no new business.

Adjournment: Motion to adjourn by Mr. Mazur. Second by Ms. Fox. Motion passed by unanimous voice vote. Meeting adjourned at 5:54 PM.

Next Meeting: Wednesday, September 23, 2020 at 5 PM