

**South Strabane Township Sanitary Authority
Meeting Minutes
Wednesday, March 24, 2021 5PM**

The South Strabane Township Sanitary Authority Board met for the regular monthly meeting Wednesday, March 24, 2021 at 5 PM in the Mae C. Reynolds Meeting Room at the Township building, 550 Washington Road, Washington, Pennsylvania, 15301.

The meeting was called to order at 5:08PM by Chairman Ron Carrola.

Present: Chair Ron Carrola, Vice Chair Edward Mazur, Secretary/Treasurer Cynthia A. Rossi, Donna Fox, Solicitor Josh Carroll and Kevin Creagh of KLH Engineers, Inc.

Approval of the February 24, 2021 Minutes: Motion by Ms. Fox for approval of the February 24, 2021 Minutes. Second by Mr. Mazur. Motion carried by unanimous voice vote.

Visitors: There were no visitors

Public Comments: There were no public comments.

Treasurer's Report: The financial report for January 2021 was presented. Motion by Mr. Mazur to accept the report as submitted and file for audit. Second by Mr. Carrola. Motion passed by unanimous voice vote. Ms. Rossi discussed concerns regarding: engineering fees for the Force Main Project which are \$27,000 over the estimated fees; the increased length of the line by over 600 feet; and the addition of a 16" option not previously approved by the Authority board. Chairman Carrola requested Mr. Creagh provide a breakdown showing how the fees increased. Ms. Rossi made a motion to withhold payment of the invoice in question from the bills to be paid. Second by Mr. Mazur. Motion passed by unanimous voice vote. Ms. Rossi presented project costs to date, items the engineering firm did not include in the project costs or grant application and costs the board was not informed of and did not approve. Ms. Rossi then discussed her conversation with the Harrisburg official overseeing the Authority's grant. Consideration of allowing the increased cost of over \$220,000, and the change in pipe length will be given if a formal written request is submitted to Harrisburg. Ms. Fox requested the engineer write to the former engineer as to why certain costs were not included in the grant application and why the board was not made aware of those costs. The Chair discussed the letter from the Township Manager to the Board regarding capacity, development and related issues. Chairman Carrola made a motion to table discussion and the project until information is provided by the Township and WEWJA as to exactly what the conditions are in this watershed and how it affects this project so the Board can make a decision as to whether we need to use our funds to upgrade this which may be of benefit to others and that we ask for future information including plans, planning modules and any other information for this development. Second by Ms. Fox. Mr. Mazur commented on the Township's attempt to micromanage as well as the possible risks working with a developer. Mr. Mazur called for question. A roll call vote was taken as: Ms. Fox, Yea; Mr. Carrola, Yea; Mr. Mazur, Yea; Ms. Rossi, Yea. Motion to table carried by unanimous voice vote. A recap of reasons for tabling was made by the Chair: 1. Potential development information unknown to the Board from the

Township; 2. WEWJA capacity issues in the watershed; 3. The \$500,000 grant cap that the board had not been informed about; 4. Any right of way issues that may still exist.

Secretary's Report: The Secretary presented a grant financial report including expenses to date; anticipated expenses; and expenses in excess of what is covered in the grant. She researched past agreements entered into by the Authority. She reported five EDUs were received.

Solicitor's Report: Mr. Carroll reported he has not received an update regarding documentation of the transfer of the Windsor Highlands pump station to WEWJA as per the Tripartite agreement and will contact their solicitor again. The railroad is preparing an agreement for a one-time right of way payment for the Force Main Project. He reported on progress obtaining right of ways for the Force Main project. The Trolley Museum requested \$7500 for the right of way in addition to the Authority filing an abandonment to extinguish an old force main right of way on their property. The Chair asked him to negotiate with the Trolley Museum. He has not been able to make contact with the property owner of the trucking company. He will provide a list of all project right of ways and their status. He will complete the renewal with the state for the Authority's fictitious name. He provided file lien satisfactions for two pay-offs. He will send a draft response to the RAWC solicitor's correspondence to the Board for comment. He prepared a resolution for a highway occupancy permit for the Force Main project and will hold that for future discussion.

Engineer's Report: The engineer asked for action on the tabled bid. There was no vote to table at the previous meeting because the Board requested bid clarification. Following discussion regarding tabling the construction bid for the Force Main Project Ms. Rossi made the motion to table the bid for the Force Main Project. Motion seconded by Ms. Fox. Motion carried with Yeas by Ms. Fox, Mr. Carrola and Ms. Rossi. Nay by Mr. Mazur.

Unfinished Business: The Authority's historical overview document and Operating Procedures documents remain works in process. Mr. Mazur requested the engineering firm provide the Board when their work is required and a cost estimate prior to undertaking that work. Mr. Creagh agreed.

New Business: Association magazines were distributed.

Adjournment: Motion to adjourn by Mr. Mazur. Second by Mr. Carrola. Motion passed by unanimous voice vote. Meeting adjourned at 6: 21 PM.

Next Meeting: Wednesday, May 26 at 5 PM.