

South Strabane Township Sanitary Authority

Meeting Minutes

Wednesday, April 28, 2021 5PM

The South Strabane Township Sanitary Authority Board met for the regular monthly meeting Wednesday, April 28, 2021 at 5 PM in the Mae C. Reynolds Meeting Room at the Township building, 550 Washington Road, Washington, Pennsylvania, 15301.

The meeting was called to order at 5:02 PM by Chairman Ron Carrola.

Present: Chair Ron Carrola, Vice Chair Edward Mazur, Secretary/Treasurer Cynthia A. Rossi, Donna Fox, Solicitor Josh Carroll and Kevin Creagh of KLH Engineers, Inc.

Approval of the March 24, 2021 Minutes: Motion by Mr. Mazur. Second by Ms. Fox. Motion carried by unanimous voice vote.

Visitors: There were no visitors

Public Comments: There were no public comments.

Treasurer's Report: The financial report for March 2021 was presented. Motion by Mr. Mazur to accept the report as submitted and file for audit. Second by Ms. Fox. Motion passed by unanimous voice vote. Motion to pay bills as presented by Mr. Mazur. Second by Ms. Fox. Motion passed by unanimous voice vote.

Secretary's Report: The Secretary reported on working with various residents, WEWJA and others on behalf of the Authority. Mr. Carroll will respond to a bank requesting information for a pay-off amount. She presented a form to be used by Township Management when developers of both residential and commercial properties begin discussions with the Township. The form will inform the Authority of potential capacity needs. She reported seven tap-ins were received.

Solicitor's Report: Mr. Carroll reported on contact with Ms. Orth concerning the grant funds. The reimbursements provided to date do not need to be returned in the project does not proceed and the grantor will allow use of supplemental funds from an outside party. The railroad provided a contract for a one time payment and Mr. Carroll will provide a printed copy. He provided documentation of all rights of way that would be needed for the project and has contacted all parties except for the trucking company. There was discussion regarding requests from the Trolley Museum. Ms. Rossi noted the bid document has 19 pages of special treatment for the Trolley Museum and will provide a copy to Mr. Carroll. The Chair asked Mr. Creagh to review that part of the bid to determine if it presented undue costs to the project. He presented a draft letter to the Redevelopment Authority of Washington County. He spoke to WEWJA's solicitor regarding the transfer of the pump station to WEWJA as per the Tripartite agreement. He will complete the renewal with the state for the Authority's fictitious name.

Engineer's Report: The engineer reported no additional engineering work had been undertaken since the March board meeting. He reported development at Burkett Lane (140 units) and Meadows Landing (330 units) was moving forward but the taps would not be needed in 2021. The Chair requested the

Engineer include potential development in the monthly report to the Board. Ms. Rossi requested a report on the number of taps left as per WEWJA's records.

Unfinished Business: There was discussion about the Manifold Force Main Upgrade Project. Permission has been obtained regarding: Outside funding; costs over the initial project estimate; that the Authority does not need to return reimbursement funds received; and the time table. Mr. Carrola discussed the newer issue of capacity and the fact that information is needed to be defined by other parties. There was uncertainty about the commitment developers will make and discussion about the process for agreements with developers. Ms. Rossi raised the issue of the residents of the Floral Hill Drive line extension paying \$20,000 per property for their line plus connections and tap-in fees as opposed to developers not contributing when there are capacity issues created by their development plans. Mr. Creagh explained how developers usually include costs for needed sanitary sewage capacity during the planning stage and incorporate costs into costs passed on to buyers. Mr. Creagh said WEWJA said there is not capacity for the proposed developments and explained WEWJA handles operations and municipalities participating in the Tripartite Agreement are the engineer to clarify the amount of remaining capacity. Chairman Carrola expressed concerns about future capacity other than that needed for the proposed developments. Solicitor Carroll asked for direction regarding action for the right of ways. Motion by Mr. Carrola for the solicitor to continue with the rights of way. Second by Ms. Fox. Motion carried by unanimous voice vote. The solicitor asked if the motion directed him to file any needed action to obtain right of ways and was told to proceed with whatever action necessary. It was agreed that a meeting would be arranged with WEWJA to discuss and clarify issues including capacity. Mr. Carrola said he discussed the status of the developments with the Township Manager. The Authority's historical overview document and Operating Procedures documents remain works in process.

Board members were reminded to deliver their completed Ethics Forms to the Township by April 30.

New Business: Mr. Carrola requested a future review of the Tripartite Agreement. The form for developers was discussed earlier in the meeting.

Adjournment: Motion to adjourn by Mr. Mazur. Second by Ms. Fox. Motion passed by unanimous voice vote. Meeting adjourned at 6: 29 PM.

Next Meeting: Wednesday, May 26 at 5 PM.