

## **South Strabane Township Sanitary Authority**

### **Meeting Minutes**

**Monday, May 24, 2021 5:43 PM**

The South Strabane Township Sanitary Authority Board met for a regular monthly Meeting Monday, May 24, 2021 at 5:43 PM (immediately following a Special Meeting) in the Mae C. Reynolds Meeting Room at the Township building, 550 Washington Road, Washington, Pennsylvania, 15301.

The meeting was called to order at 5:43 PM by Chairman Ron Carrola.

Present: Chair Ron Carrola, Vice Chair Edward Mazur, Secretary/Treasurer Cynthia A. Rossi, Donna Fox, Solicitor Josh Carroll and Kevin Creagh of KLH Engineers, Inc.

**Visitors:** There were no visitors

**Public Comments:** There were no public comments.

**Approval of the April 28, 2021 Minutes:** Motion by Mr. Mazur to approve the Minutes. Second by Ms. Fox. Motion carried by unanimous voice vote.

**Treasurer's Report:** The financial report for April 2021 was presented. Motion by Mr. Mazur to accept the report as submitted and file for audit. Second by Mr. Carrola. Motion passed by unanimous voice vote. Motion to pay bills as presented by Mr. Mazur. Second by Ms. Fox. Motion passed by unanimous voice vote. The Treasurer will present a prior from KLH Engineers for consideration at the June meeting.

**Secretary's Report:** The Secretary reported on working to determine the payoff amount for a Floral Hill Drive property and delivering the requested documentation to the lender. She worked with WEWJA, the Solicitor and the lender of an East Beau Street property to determine the outstanding monies owed on that assessment. She presented the finalized form to be used by Township Management when developers of both residential and commercial properties begin discussions with the Township. Forms will also be provided to WEWJA. Motion to approve the form by Mr. Mazur. Second by Mr. Carrola. Motion carried by unanimous voice vote. She worked with various parties regarding the Manifold Force Main Upgrade Project. She framed two maps of the Township sewer system and provided one to the Township Manager. All information requested by the Auditor was delivered for the 2020 Audit. The legal ad was prepared and placed for the Special Meeting and the change of date of the Regular meeting. One tap-in was received since the April meeting. A total of 20 tap-ins has been received as of 5/21/21.

**Solicitor's Report:** Mr. Carroll He again emailed the deed to the conveyance of the pump station to WEWJA's solicitor as per the Tripartite agreement. He will complete the renewal with the state for the Authority's fictitious name later this year.

**Engineer's Report:** The engineer reported the only item on his report was the Manifold Force Main Upgrade Project discussed at the Special Meeting.

**Unfinished Business:** The Authority's historical overview document, Operating Procedures document and a review of the Tripartite Agreement will remain works in process. Ms. Rossi requested copies of

Tripartite Agreements between WEWJA and other municipalities. Solicitor Carroll will review the Tripartite Agreement and report to the Authority regarding suggested changes or concerns.

**New Business:** There was no new business.

**Adjournment:** Motion to adjourn by Mr. Mazur. Second by Ms. Fox. Motion passed by unanimous voice vote. Meeting adjourned at 5:53 PM.

**Next Meeting: Wednesday, June 23 at 5 PM.**