

South Strabane Township Sanitary Authority

Meeting Minutes

Wednesday, June 23, 2021 5:00 PM

The South Strabane Township Sanitary Authority Board met for a regular monthly Meeting Monday, May 24, 2021 at 5:00 PM in the Mae C. Reynolds Meeting Room at the Township building, 550 Washington Road, Washington, Pennsylvania, 15301.

The meeting was called to order at 5:03 PM by Chairman Ron Carrola.

Present: Chair Ron Carrola, Vice Chair Edward Mazur, Secretary/Treasurer Cynthia A. Rossi, Solicitor Josh Carroll and Kevin Creagh of KLH Engineers, Inc. Ms. Fox was absent.

Visitors: Steven Victor of Victor-Wetzel Associates, Allan Beechey of Shefler Engineering, Hal Kestler and Brad Wituck of KGA Partners, LLC were present to discuss capacity in the sanitary sewer system.

Mr. Carrola said he understands the present system lacks capacity for the combined proposed developments that will constitute approximately 800 EDUs. No paperwork/documentation regarding capacity needs and remaining capacity was presented to the Board. The Force Main Grant, submitted for environmental reasons, was discussed. The Chair clarified developers are responsible when there is a need for increased capacity. Chairman Carrola said written clarification from WEWJA as to capacity needs and the needs of the developers is needed. Existing taps available are allocated on a first come basis and not reserved based on future plans. The developers were asked to request WEWJA put the existing capacity in writing. Ms. Rossi asked that all information be directed in writing to the Authority at 550 Washington Road. Mr. Carrola requested a Letter of Intent from the Developers. Ms. Rossi said the Authority cannot afford to spend limited funds to increase the capacity and then wait to be repaid through tap-in fees. She added the monies must be provided before the dirt is moved and the line is installed and added tap fees legally can be paid in advance. Solicitor Carroll said advance payment could guarantee tap reservation by an Agreement and that WEWJA would be involved in the Agreement. Mr. Creagh will contact WEWJA to facilitate the formulation and dissemination of information.

Public Comments: There were no public comments.

Approval of the May 24, 2021 Special Meeting Minutes: Motion by Mr. Mazur to approve the Minutes. Second by Mr. Carrola. Motion carried by unanimous voice vote.

Approval of the May 24, 2021 Regular Meeting Minutes: Motion by Mr. Mazur to approve the Minutes. Second by Mr. Carrola. Motion carried by unanimous voice vote.

Treasurer's Report: The financial report for April 2021 was presented. Motion by Mr. Carrola to accept the report as submitted and file for audit. Second by Mr. Mazur. Motion passed by unanimous voice vote. Motion to pay bills as presented by Mr. Carrola. Second by Mazur. Ms. Rossi requested KLH resubmit the February bill with the unauthorized changes omitted for consideration at the July meeting. Motion passed by unanimous voice vote.

Secretary's Report: The Secretary reported receiving the pay off amount for a Floral Hill Drive property and working with the Solicitor to confirm the bill sent in May by WEWJA for the line assessment be voided. She provided the new developer forms to WEWJA. She coordinated final audit details with the Auditor and other parties. A total of 20 tap-ins have been received as of 6/19/21.

Solicitor's Report: Mr. Carroll reported filing the lien satisfaction for 600 Floral Hill Drive. He spoke with WEWJA's solicitor about the deed for the conveyance of the pump station. He will complete the renewal with the state for the Authority's fictitious name later this year.

Engineer's Report: The engineer reported no new work on the Manifold Force Main Upgrade project. Ms. Rossi asked the Engineer about the Legal Notice for the Township's 537 Plan update and asked him to keep the Authority in the loop about such projects. She asked submitting comments to be submitted during the comment period.

Unfinished Business: The Authority's historical overview document, Operating Procedures document and a review of the Tripartite Agreement pending the Solicitor's review remain works in process.

New Business: A new copy of the updated PA Municipal Authorities Act has been received and two additional copies will be ordered. There was discussion about rebidding the Manifold Force Main Project. Mike Sherrieb will present at the July board meeting.

Adjournment: Motion to adjourn by Mr. Mazur. Second by Ms. Rossi. Motion passed by unanimous voice vote. Meeting adjourned at 6:09 PM.

Next Meeting: Wednesday, July 28 at 5 PM.