

## **South Strabane Township Sanitary Authority**

### **Meeting Minutes**

**Wednesday, July 28, 2021 5:00 PM**

The South Strabane Township Sanitary Authority Board met for a regular monthly Meeting Wednesday, July 28, 2021 at 5:00 PM in the Mae C. Reynolds Meeting Room at the Township building, 550 Washington Road, Washington, Pennsylvania, 15301.

The meeting was called to order at 5:03 PM by Chairman Ron Carrola.

**Present:** Chair Ron Carrola, Vice Chair Edward Mazur, Secretary/Treasurer Cynthia A. Rossi, Donna Fox, Solicitor Josh Carroll and Kevin Creagh of KLH Engineers, Inc. The Chairman was present via phone connection.

**Approval of the June 23, 2021 Meeting Minutes:** Motion by Mr. Mazur to approve the Minutes. Second by Ms. Fox. Motion carried by unanimous voice vote.

**Visitors Recognized:** Mr. Michael Sherrieb, Operations Manager of the Washington-East Washington Joint Authority (WEWJA) was present. He reported receipt of a Component 3 for the Burkett Lane development seeking 58,000 gallons/day capacity. In April Mike provided our engineer with information that about 50,000 gallons/day capacity remains and the upgrade of capacity in the line is needed and will be provided by the Manifold Force Main Upgrade Project that increases the line from 10" to 14" from UPS to the TacTec Pump station and in the area in front of the fairgrounds. He approved seven EDUs for Strabane Manor the day after sending that communication that brought the remaining capacity down to 47,200 gallons/day. The Component 3 module cannot be submitted to DEP when there is not enough capacity for Burkett Lane. A commitment from SSTSA for the upgrade of the Force Main is needed to enable submission of the Component 3 module to DEP. Increasing the line size will allow the pump station to pump significantly more material, which has been in the plans for many years. There were several opportunities over the years to increase the line size, such as during the construction of the Manifold exchange which was undertaken by PennDot. However, two pieces remain that were not upgraded/increased in size and must be increased. Mr. Sherrieb calculated 4576 feet of line needs to be replaced as determined by WEWJA employees walking the line with a wheel (as per his July 20, 2021 email). Mr. Creagh cautioned that the actual measurement in the ground will still be close to the bid length of 4700 feet which was determined by the CAD drawings. A decision needs to be made to move forward with the project. Mr. Carroll will distribute a Developers' Agreement draft and will coordinate with the attorneys for the developers. The goal is to have the Agreement in front of everyone before the August 25 meeting so the SSTSA board can take action. WEWJA's previous operations manager approved the project.

Mr. Sherrieb discussed how the power outage at the Floral Hill intermediate grinder pump station brought to light the erroneous billing of the power to the SSTSA since 2017. Under the Tripartite Agreement the WEWJA is responsible for the West Penn Power bill that has been paid by SSTSA. The billing has been transferred to WEWJA and WEWJA will reimburse SSTSA for payments made.

Mr. Sherrieb discussed the need to upgrade the TacTec pump station which serves parts of South Strabane and Chartiers Townships. The South Strabane portion includes Oak Springs Road, Murtland

Avenue and Country Club Road and the area behind Wilbert Avenue, referred to as the Country Club Road watershed by WEWJA. Chartiers portion serves McClane Farms Road, the Villas at Arden, Arden Farms townhouses, and that general area. The previous WEWJA Operations Manager issued a notice to Chartiers that additional development in that area would not be possible until the TacTec pump station was upgraded. If Chartiers upgrades the pump station, anyone in South Strabane who taps into that portion of the system will be charged tap fees by SSTSA, WEWJA and Chartiers Township. Based on an EDUs, Chartiers will collect this fee for South Strabane taps for a period of 10 years. Chartiers Township signed the developer's agreement with WEWJA on January 28, 2020. The development for the Greek Orthodox Metropolis of Pittsburgh plans to build a church and facilities along Enterprise Drive which will require 7 EDUs. The connection to the TacTec pump station will be permitted. There also is pending redevelopment of the former Pizza Hut site along Murtland Avenue into a car wash averaging between 12 and 15 EDUs which will be permitted. At that time the TacTec pump station will be at capacity. Future development at Bradford Run will be impeded unless action is taken to upgrade the TacTec pump station and any overflow situation will immediately stop new taps.

The WEWJA is developing a Master Plan which includes a hydrologic model as a tool for future development. He suggested SSTSA look at the needs of the watershed and future development and work with Chartiers Township. Mr. Carrol will communicate to South Strabane Township the capacity limits of the TacTec pump station and future development in the Township.

WEWJA recently re-mediated a run off problem at a Lakeview Drive residence related to a past sewer installation project. There was no cost to the resident or the SSTSA for WEWJA's remediation. Mr. Sherrieb recommended in the future SSTSA pay to have an inspector on job sites throughout the project, a cost that can be passed along to developers as well as engineering fees and legal fees. Mr. Carroll will ensure these costs are included in developers' agreements.

Mr. Sherrieb was thanked for his assistance and for presenting to the board. Thanks, were extended to include WEWJA Business Manager Diana Janflone for providing on-going help. Mr. Sherrieb noted his willingness and availability to assist.

**Public Comments:** There were no public comments.

**Treasurer's Report:** The financial report for June 2021 was presented. Motion by Ms. Fox to accept the report as submitted and file for audit. Second by Mr. Mazur. Motion passed by unanimous voice vote. Motion to pay bills as presented by Ms. Fox. Second by Mr. Carrola. Motion passed by unanimous voice vote.

**Secretary's Report:** The Secretary reported researching the West Penn Power billing and providing WEWJA with a reimbursement amount of \$414.19. She closed the West Penn Power account and directed billing to WEWJA. She performed the initial 2020 Audit review and communicated with the auditor. She reported receipt of completed developers' reports from Mike Sherrieb. A total of 20 tap-ins have been received as of 7/25/21.

**Solicitor's Report:** Mr. Carroll will forward the lien satisfaction for 600 Floral Hill Drive. He spoke with WEWJA's solicitor about the deed for the conveyance of the pump station and made some changes to the deed. He will complete the renewal with the state for the Authority's fictitious name later this year. He renewed contact work with property owners for the Manifold Force Main Upgrade Project ROWs. He asked Mr. Creagh to provide maps of where the line is and where the replacement will be for each

property. He will contact the Trolley Museum. He will circulate the Developers' Agreement to the board and the developers at the same time.

**Engineer's Report:** The engineer reported no new work on the Manifold Force Main Upgrade project. He asked for direction for the Manifold Force Main re-bid and for re-surveying the additional 220 feet of line at the fairgrounds. Ms. Rossi requested a copy of the email from WEWJA containing the additional 200 feet. Mr. Carrola requested that he receive a copy of each item that someone signs off on for the project. He recommended all new fees for the project be accounted for separately for billing to the developers. Ms. Rossi will work with Cypher and Cypher to set up billing to the developers. There was discussion about time and work needed to prepare the re-bid. The 16" re-bid will not be included. Motion by Ms. Fox to authorize KLH Engineers to proceed with surveying and drawing plans for the remaining 200 feet of the Force Main Project. Second by Ms. Rossi. Motion passed by unanimous voice vote. August is the target for executing the Developers' Agreement and for the board to authorize the re-bid. Mr. Mazur left the meeting at 6:01 PM.

**Unfinished Business:** The Authority's historical overview document, Operating Procedures document and a review of the Tripartite Agreement pending the Solicitor's review remain works in process.

**New Business:** There was no new business.

**Adjournment:** Motion to adjourn by Ms. Fox. Second by Ms. Rossi. Motion passed by unanimous voice vote. Meeting adjourned at 6:02 PM.

**Next Meeting: Wednesday, August 25 at 5 PM.**