

South Strabane Township Sanitary Authority

April 18, 2018 Meeting Minutes

The South Strabane Township Sanitary Board met for the regular monthly meeting Wednesday, April 18, 2018 at 5 PM in the Mae C. Reynolds Meeting Room at the Township building, 550 Washington Road, Washington, Pennsylvania, 15301.

The meeting was called to order at 5 PM by Chairman Ron Carrola.

Present: Chair Ron Carrola, Vice Chair Edward Mazur, Secretary/Treasurer Cynthia A. Rossi, Donna Fox, Michael Sherrieb, KLH Engineers, Inc. and Solicitor Josh Carroll.

Approval of the March 21, 2018 Minutes: Ms. Fox recalled abstaining from voting on the Treasurer's Report. Ms. Rossi said she carefully listened to the tape and believes the reporting in the minutes is correct but she will listen again and make a correction, if necessary. Motion by Mr. Mazur to approve the minutes with a correction if needed based on the meeting audio tape. Second by Mr. Carrola. Motion carried by unanimous voice vote. Discussion followed regarding the legal definition and standard for official minutes. Mr. Carrola stated the distribution of copies of audio minutes does could create confusion or error.

Visitors: Resident Penny Steggles entered the meeting at 5:05 PM

Public Comments: Ms. Steggles initially declined to make a public comment but added she attended to see how business was being conducted and did not care if her choice of words were included. After the close of public comments, Ms. Steggles raised issues regarding the continuation of the Floral Hill sewage line to Community Park and recalled the Supervisors approving the extension. Mr. Carrola clarified that the Floral Hill project never included the extension because of the cost. Mr. Mazur added information. Mr. Carroll verified their

understanding. Mr. Carrola requested that all public comments be made during the open Public Comment period provided at each meeting and not after the comment period was closed.

Treasurer's Report: Mr. Carrol answered Mr. Mazur's questions regarding entries on the lien list. Motion by Mr. Mazur to accept the Treasurer's Report subject to audit. Second by Ms. Fox. Motion carried by unanimous voice vote. Motion by Mr. Mazur to approve payment of bills. Second by Mr. Carrola. Motion carried by unanimous voice vote.

Solicitor's Report: Mr. Carroll reported there was no new information regarding Talebi Homes.

Engineer's Report: Mr. Sherrieb of KLH Engineers reported in Mr. Tissue's absence. No comments/questions have been received for the PA Small Water and Sewer Program Grant Application for the Manifold Force Main Upgrade Project. Mr. Tissue reported in writing that a Floral Hill resident's private contractor will return the grinder pump purchased independently on behalf of the resident, thus resolving the issue. The Township Maintenance Garage and one resident must still tie into the Floral Hill line.

Unfinished Business: Ms. Rossi reported a lower quote (\$226) for bonding of the Treasurer. She suggested this summer may be the time to issue a formal Request for Proposals (RFP) for insurance for the Authority. Format for issuing a request for proposals was discussed.

New Business: Ms. Rossi discussed the exploration of new banking opportunities with four small institutions that have a presence in the Township. Phone contact was made with each of the four and three received a letter memorializing the needs of the Authority. Ms. Garner and Ms. Rossi met with the three institutions and received material to present to the Board. Ms. Garner discussed her observations and compared the offerings of each. Motion by Ms. Rossi to transfer the checking accounts for the South Strabane Township Sanitary Authority from Huntington Bank to Wesbanco's South Strabane Township office. Second by Mr.

Carrola. Motion carried by unanimous voice vote. Mr. Carroll said to notify Pennvest of the change for the account that involves their agency. Letters will be sent to each institutions. Ms. Fox inquired about the PA Municipal Authorities Associations and the offer of a free one year membership. Mr. Carrol said the Association had two attorneys who would assist members and solicitors. Motion to join the PA Municipal Authorities Association by Ms. Fox. Second by Mr. Mazur. Motion carried by unanimous voice vote.

Next Meeting: Wednesday, May 16, 2018 at 5 PM.

Adjournment: Motion to adjourn by Mr. Mazur. Second by Ms. Fox. Motion carried by unanimous voice vote. Adjournment at 5:42 PM.

By: _____

Cynthia Rossi

Secretary

Date: _____